1. CALL TO ORDER AT 6:00 P.M. BY MAYOR EASON

2. ROLL CALL

   In Attendance: Council Members Michael Dean, Pam Finch, J.D. Hock, Kyle Gundy and Mayor Floyd Eason.

   City Employees: Acting City Manager Mike Cantrell, City Attorney Beverly Palmer, and City Clerk Melissa Jones.

3. INVOCATION – Given by Mayor Floyd Eason.

   PLEDGE OF ALLEGIANCE – Acting City Manager Mike Cantrell.

4. PUBLIC AND COUNCIL INPUT

   A. Public:
      - Ken Hartin 4736 Meench Dr., issues with utility bills.

   B. Council:
      - Councilman J.D. Hock: Referred to emails requesting City look at bridge under SE 15th St for homeless population and to get area cleaned up.
      - Mayor Floyd Eason: Bryan Beard working on electronics in council chambers and needs for monitors. Compliment for City Manager, Mike Hatfield and team for SE 29th street project.

5. CITY MANAGER’S REPORT: None

   CITY CLERK’S REPORT:
      Received taxes for the month.
      - Net Sales Tax down <-$27,278.00> <-2.73%>
      - Use Tax down <-$19,526.00> <-14.35%>
      - Tobacco Tax Up <$1,370.00> <15.14%>
      - Hotel/Motel Tax Down <-$6,019.00> <-35.78%>

6. CONSENT DOCKET
Discussion, consideration, possible action to approve items A & B by unanimous consent, with one motion:

A. Approve budget amendment for FY 2020-2021, as shown in Exhibit A to the Council agenda.
B. Approve minutes of regular meeting of the Council of October 5, 2020.

**MOTION: TO APPROVE ITEMS A & B WITH ONE MOTION.**

MOVED BY: FINCH   SECOND: DEAN  
AYES: FINCH, DEAN, HOCK, AND MAYOR EASON  
NAYS: NONE

7. MONTHLY UPDATE FROM THE CHIEF OF POLICE

Discussion, consideration, possible action to approve receiving a monthly update from the Chief of Police.

**MOTION: TO APPROVE RECEIVING A MONTHLY UPDATE FROM THE CHIEF OF POLICE**

MOVED BY: DEAN   SECOND: HOCK  
AYES: FINCH, DEAN, HOCK, AND MAYOR EASON  
NAYS: NONE

Fire Chief Brandon Pursell gave update.
- Total call outs 371.
- Fire Loss was $1,050 on Pre-Incident Values of $176,720.
- Total incident reports to date 3084 down -41 from this time in 2019.
- Total motor vehicle accidents in construction zones Sept 1 through Oct 15 12 up 11 from this time period in 2019.

8. WARD 4 COUNCIL POSITION VACANCY, AND SELECTION AND APPOINTMENT TO WARD 4

Discussion, consideration, possible action to accept the resignation of Michael Butler from the Ward 4 Council position; approve the selection and appointment to fill the position of Ward 4 councilperson Kyle Gandy.

**MOTION: TO APPROVE AND ACCEPT RESIGNATION OF COUNCILMAN BUTLER AND APPOINT KYLE GANDY AS WARD 4 COUNCILMAN.**

MOVED BY: DEAN   SECOND: HOCK  
AYES: FINCH, DEAN, HOCK, AND MAYOR EASON  
NAYS: NONE
Mayor Floyd Eason gave appreciation to Michael Butler for his service as Ward 4 Councilman.

Mayor Floyd Eason swore in Kyle Gandy as New Councilman Ward 4.

9. **REPAIRS TO CITY HALL ELEVATOR**

   Discussion, consideration, possible action to approve/deny payment to ThyssenKrupp Elevator to perform work on the elevator at City Hall.

   **MOTION: TO TABLE INDEFINITELY.**

   Moved by: Finch  Second: Hock
   Ayes: Finch, Dean, Hock, Gandy, and Mayor Eason
   Nays: None

10. **“TRUNK OR TREAT” HALLOWEEN EVENT**

    Discussion, consideration, possible action to approve the expenditure of up to $500 for the “Trunk or Treat” Halloween event on October 31, 2020; approve a public purpose.

    **MOTION: TO APPROVE EXPENDITURE OF UP TO $500 AND APPROVE A PUBLIC PURPOSE.**

    Moved by: Finch  Second: Dean
    Ayes: Finch, Dean, Hock, Gandy, and Mayor Eason
    Nays: None

Mayor Floyd Eason assured that Halloween is not cancelled, and the City will hold a Trunk or Treat at Ray Trent Park Saturday October 31,2020 from 4 PM to 8 PM.

Councilman Dean recommends people go to Trunk or Treat, the event has been very nice in the past

11. **RESOLUTION – DISPOSAL OR DESTRUCTION OF CERTAIN CITY PAPERS – FINANCE DEPARTMENT**

    Discussion, consideration, possible action to approve Resolution No. 10-19-2020A, a resolution pertaining to disposal or destruction of certain city records or papers as listed on the attachment to resolution in accordance with 11 O.S. §22-131, Resolution 08-16-99A, as amended 09- 06-05A; authorize Mayor to endorse same; grant the Acting City Manager authority to direct staff accordingly.

    **MOTION: TO APPROVE RESOLUTION 10-19-2020A AND AUTHORIZE MAYOR TO ENDORSE SAME; GRANT ACTING CITY MANAGER AUTHORITY TO DIRECT STAFF ACCORDINGLY**

    Moved by: Finch  Second: Hock
    Ayes: Finch, Dean, Hock, Gandy, and Mayor Eason
12. RENEWAL OF LIABILITY, FLEET, AND PROPERTY INSURANCE

Discussion, consideration, possible action to:

A. Approve renewal of property insurance with Chubb Insurance, agent Glenn Harris & Associates, in the total amount of $176,621.00 (City share $88,310.00; DCMSA share $88,310.00) for the period of November 1, 2020 through October 31, 2021.

MOTION: TO APPROVE RENEWAL OF PROPERTY INSURANCE WITH HUDSON INSURANCE, AGENT GLENN HARRIS & ASSOCIATES INSURANCE IN THE TOTAL AMOUNT OF $176,621.00 (CITY SHARE $88,310.00; DCMSA SHARE $88,310.00) FOR THE PERIOD OF NOVEMBER 1, 2020 THROUGH OCTOBER 31, 2021.

MOVED BY: FINCH  SECOND: HOCK
AYES: FINCH, DEAN, HOCK, GANDY, AND MAYOR EASON
NAYS: NONE

B. Approve renewal of Liability/Fleet insurance with Hudson Insurance, agent Glenn Harris & Associates Insurance, in the total amount of $267,472.00 (City share $133,736.00; DCMSA share $133,736.00) for the period November 1, 2020 through October 31, 2021.

MOTION: TO APPROVE RENEWAL OF LIABILITY/FLEET INSURANCE WITH HUDSON INSURANCE, AGENT GLENN HARRIS & ASSOCIATES INSURANCE IN THE TOTAL AMOUNT OF $267,472.00 (CITY SHARE $133,736.00; DCMSA SHARE $133,736.00) FOR THE PERIOD OF NOVEMBER 1, 2020 THROUGH OCTOBER 31, 2021.

MOVED BY: FINCH  SECOND: HOCK
AYES: FINCH, DEAN, HOCK, GANDY, AND MAYOR EASON
NAYS: NONE

C. Approve renewal of Liability insurance for law enforcement, public officials, and employment practices with Hudson Insurance, agent Glenn Harris & Associates Insurance, in the total amount of $139,818.24 (City share $115,763.13; DCMSA share $24,055.11) for the period November 1, 2020 through October 31, 2021.


MOVED BY: FINCH  SECOND: HOCK

10/19/20
AYES: FINCH, DEAN, HOCK, GANDY, AND MAYOR EASON
NAYS: NONE

Dan Cramer with Glenn Harris answered questions.

13. SNOW REMOVAL FROM CITY STREETS

Discussion, consideration, possible action to approve/deny a snow removal agreement with Sandstone Construction, LLC for the use of two graders and two operators to remove snow from the city streets on an as-needed basis for a rate of $125.00 per hour.

MOTION: TO APPROVE A SNOW REMOVAL AGREEMENT WITH SANDSTONE CONSTRUCTION LLC FOR THE USE OF TWO GRADERS AND TWO OPERATORS TO REMOVE SNOW FROM THE CITY STREETS ON AN AS-NEEDED BASIS

MOVED BY: DEAN  SECOND: FINCH
AYES: FINCH, DEAN, HOCK, GANDY, AND MAYOR EASON
NAYS: NONE

Councilman Dean questioned usage in the past.

14. COUNCIL INPUT:

- Councilman Hock asked if new positions with city has been filled
- Councilman Hock stated Happy Big Trash day and commented on how this is a big thing in Del City.

15. ADJOURNMENT

MOTION: TO ADJOURN AT 6:44 PM

MOVED BY: DEAN  SECOND: HOCK
AYES: DEAN, HOCK, GANDY, FINCH, AND MAYOR EASON
NAYS: NONE

Approved this 2nd day of November 2020.
MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
October 19, 2020 – 6:00 P.M
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on October 16, 2020.)

1. CALL TO ORDER AT 6:44 P.M. BY CHAIRMAN EASON.

2. ROLL CALL

   In Attendance: Trustee’s Michael Dean, Pam Finch, J.D. Hock, Kyle Gandy and Chairman Floyd Eason.

   City Employees: Acting Trust Manager Mike Cantrell, City Attorney Beverly Palmer, and City Clerk Melissa Jones.

3. PUBLIC AND TRUSTEE INPUT

   A. Public:
      • Del City Citizen stated that the bridge on SE 15th would be a nice place for an eagle medallion.

   B. Trustees:
      • Chairman Floyd Eason added an aircraft was discussed in the past.

      • Trustee Michael Dean asked what citizens should do with extra trash over limit for bulk trash day.

      • Acting City Manager Mike Cantrell stated the citizens can call sanitation department for pick with a small fee.

4. MANAGER’S REPORT: None

5. CONSENT DOCKET

   Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

   A. Approve budget amendment for FY 2020-2021, as shown in Exhibit A to the DCMSA agenda.

   B. Approve minutes of regular meeting of the DCMSA of October 5, 2020.
MOTION: TO APPROVE ITEMS A & B WITH ONE MOTION

MOVED BY: FINCH    SECOND: HOCK
AYES: FINCH, DEAN, HOCK, GANDY AND MAYOR EASON
NAYS: NONE

6. RENEWAL OF LIABILITY, FLEET, AND PROPERTY INSURANCE

Discussion, consideration, possible action to:

A. Approve renewal of property insurance with Chubb Insurance, agent Glenn Harris & Associates, in the total amount of $176,621.00 (City share $88,310.00; DCMSA share $88,310.00) for the period of November 1, 2020 through October 31, 2021.

MOTION: TO APPROVE RENEWAL OF PROPERTY INSURANCE WITH HUDSON INSURANCE, AGENT GLENN HARRIS & ASSOCIATES INSURANCE IN THE TOTAL AMOUNT OF $176,621.00 (CITY SHARE $88,310.00; DCMSA SHARE $88,310.00) FOR THE PERIOD OF NOVEMBER 1, 2020 THROUGH OCTOBER 31, 2021.

MOVED BY: DEAN    SECOND: FINCH
AYES: FINCH, DEAN, HOCK, GANDY, AND CHAIRMAN EASON
NAYS: NONE

B. Approve renewal of Liability/Fleet insurance with Hudson Insurance, agent Glenn Harris & Associates Insurance, in the total amount of $267,472.00 (City share $133,736.00; DCMSA share $133,736.00) for the period November 1, 2020 through October 31, 2021.

MOTION: TO APPROVE RENEWAL OF LIABILITY/FLEET INSURANCE WITH HUDSON INSURANCE, AGENT GLENN HARRIS & ASSOCIATES INSURANCE IN THE TOTAL AMOUNT OF $267,472.00 (CITY SHARE $133,736.00; DCMSA SHARE $133,736.00) FOR THE PERIOD OF NOVEMBER 1, 2020 THROUGH OCTOBER 31, 2021.

MOVED BY: DEAN    SECOND: FINCH
AYES: FINCH, DEAN, HOCK, GANDY, AND CHAIRMAN EASON
NAYS: NONE

C. Approve renewal of Liability insurance for law enforcement, public officials, and employment practices with Hudson Insurance, agent Glenn Harris & Associates Insurance, in the total amount of $139,818.24 (City share $ 115,763.13; DCMSA share $24,055.11) for the period November 1, 2020 through October 31, 2021.

10-19-2020

MOVED BY: DEAN SECOND: HOCK
AYES: FINCH, DEAN, HOCK, GANDY, AND CHAIRMAN EASON
NAYS: NONE

7. PRESENTATION – UTILITY BILLING CALIBRATION PROJECT AND RESOLUTION OF RELATED CUSTOMER SERVICE CONCERNS

Discussion, consideration, possible action to approve receiving a presentation regarding the status of the utility billing calibration project and the resolution of related customer service concerns.

MOTION: TO HEAR DISCUSSION AND PRESENTATION OF STATE OF UTILITY BILLING CALIBRATION PROJECT

MOVED BY: FINCH SECOND: HOCK
AYES: DEAN, HOCK, GANDY, FINCH, CHAIRMAN EASON
NAYS: NONE

- Deputy City Manager Tom Leatherbee gave presentation and answered questions on utility billing.
- Ken Hartin 4736 Meench Dr- said communication was not good for calibration.
- Gloria Dippi 4808 Pam Place- expressed ideas for changes that can be taken.
- Shirley Stringfellow 3812 SE 15- asked when the bill calibration began and asked what due date will be after calibration is complete.
- Trustee Dean asked about FAQ document on website and if date of meter reading can be provided.

MOTION: TO CLOSE DISCUSSION AND PRESENTATION OF STATE OF UTILITY BILLING CALIBRATION PROJECT

MOVED BY: DEAN SECOND: FINCH
AYES: DEAN, HOCK, GANDY, FINCH, CHAIRMAN EASON
NAYS: NONE

8. RESOLUTION – AUTHORIZATION TO WAIVE CERTAIN UTILITY ACCOUNT FEES AND SUSPEND CERTAIN UTILITY SERVICE TERMINATIONS RELATED TO THE BILLING CALIBRATION PROJECT

Discussion, consideration, possible action to approve Resolution No. 10-19-2020A, a resolution to provide authorization to waive certain account fees and suspend certain service terminations related to calibration or adjustment of accounts; 10-19-2020
authorize Trust Chairman to endorse same.

MOTION: TO APPROVE RESOLUTION 10-19-2020A AND AUTHORIZE TRUST CHAIRMAN TO ENDORSE SAME

MOVED BY: FINCH  SECOND: DEAN
AYES: FINCH, DEAN, HOCK, GANDY, AND CHAIRMAN EASON
NAYS: NONE

Councilman Hock asked if this resolution will retro back to fees already established.

9. TRUST INPUT- NONE

10. ADJOURNMENT

MOTION: TO ADJOURN AT 7:50 PM

MOVED BY: DEAN  SECOND: HOCK
AYES: DEAN, HOCK, GANDY, FINCH, AND CHAIRMAN EASON
NAYS: NONE

Approved this 2nd day of November 2020.
1. CALL TO ORDER AT 7:50 P.M. BY CHAIRMAN FLOYD EASON.

2. ROLL CALL

   In Attendance: Trustee’s Michael Dean, J.D. Hock, Kyle Gandy, Pam Finch, and Chairman Floyd Eason

   City Employees: Acting Trust Manager Mike Cantrell, City Attorney Beverly Palmer, and City Clerk Melissa Jones.

3. PUBLIC AND TRUSTEE INPUT

   A. Public: None

   B. Trustees: None

4. MINUTES

   Discussion, consideration, possible action to approve minutes of regular meeting of the OMRF Committee of August 17, 2020

   **MOTION: TO APPROVE MINUTES AS WRITTEN OF REGULAR MEETING OF THE OMRF COMMITTEE OF AUGUST 17, 2020.**

   MOVED BY: DEAN    SECOND: HOCK
   AYES: FINCH, DEAN, HOCK, GANDY, CHAIRMAN EASON
   NAYS: NONE

5. RETIREMENT APPLICATION

   Discussion, consideration, possible action to approve City employee Steve Clapp receiving a normal retirement from the Oklahoma Municipal Retirement Fund, per voluntary resignation/retirement request from employee

   **MOTION: TO APPROVE AS WRITTEN**
MOVED BY: FINCH   SECOND: HOCK
AYES: FINCH, DEAN, HOCK, GANDY, CHAIRMAN EASON
NAYS: NONE

6. COMMITTEE INPUT- NONE

7. ADJOURNMENT

MOTION: TO ADJOURN AT 7:54 PM

MOVED BY: DEAN   SECOND: HOCK
AYES: DEAN, HOCK, GANDY, FINCH, AND CHAIRMAN EASON
NAYS: NONE

Approved this 2nd day of November 2020.