

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
October 3, 2022 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on September 30, 2022.)

1. **Call to Order:** at 6:00 PM by Mayor Floyd Eason.

2. **Roll Call:**

In Attendance: Council Members Kyle Gandy, Jacque Mooney, Pam Finch, Michael Dean and Mayor Floyd Eason.

City Employees: Acting City Manager Mike Cantrell, City Clerk Melissa Jones, and City Attorney Beverly Palmer.

3. **Invocation:** Given by Councilman Michael Dean.

Pledge of Allegiance: Led by Deputy Chief Loyd Berger.

Proclamation: Halloween Recognition: Mayor Eason read proclamation.

4. **Public and Council Input**

A. Public:

- Brittany Parrott: Discusses new website.
- Dena Hale: 3928 E. Fairview St. address application and issuance of permits. Questioned if the council was afforded special privileges with applications and permits.

B. Council:

- Councilman Gandy: Midway Village watch night out meeting was nice.
- Councilwoman Finch: Retirement wishes to Steve Robinson and thanked him for his dedication to the city.
- Hartsdale night out was a lot of fun.
- Councilman Dean: Commented on night out and how the weather was nice.
- Mayor Eason: Talked about the Del City High School football team and how they had a good game Friday night.

5. **City Manager's Report:** None.

City Clerk's Report: None

6. Consent Docket

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

- A. Budget Amendment
Approve budget amendment for FY 2022-2023, as shown in Exhibit A to the Council agenda.

- B. Minutes of Regular Meeting
Approve minutes of the regular meeting of Council of September 19, 2022.

MOTION: TO APPROVE AS WRITTEN.

MOVED BY: FINCH SECOND: GANDY
AYES: FINCH, MOONEY, GANDY, DEAN, AND MAYOR EASON
NAYS: NONE

7. Monthly Update from the Police Department

Discussion, consideration, possible action to approve receiving a monthly update from the Deputy Chief of Police.

MOTION: TO APPROVE TO APPROVE RECEIVING A MONTHLY UPDATE FROM THE DEPUTY CHIEF OF POLICE.

MOVED BY: GANDY SECOND: DEAN
AYES: FINCH, MOONEY, GANDY, DEAN, AND MAYOR EASON
NAYS: NONE

- Mayor Eason appreciates Police Department coming out and participating in neighbor's night out events.
- Deputy Chief Loyd Berger gave monthly update and answered questions.
- Coffee with a cop on 10-4-2022 from 8:30 am to 10:00 am at McDonalds
- Radar speed signs in school zone up and running with minor issues.
- Actively recruiting for officers.

8. Nomination – Appointment to Board of Adjustment

Discussion, consideration, possible action to approve reappointment of Mayor's nomination of Rex Warlick for Board of Adjustment position, said term not to exceed October 19, 2025; or declare/deny said position vacant.

MOTION: TO APPROVE REAPPOINTMENT OF MAYOR’S NOMINATION OF REX WARLICK FOR BOARD OF ADJUSTMENT POSITION, SAID TERM NOT TO EXCEED OCTOBER 19, 2025, AND DENY SAID POSITION VACANT.

MOVED BY: FINCH SECOND: DEAN
AYES: GANDY, FINCH, MOONEY, DEAN, AND MAYOR EASON
NAYS: NONE

Mayor Eason: Stated Rex has been doing a good job. This is his second term in office.

9. Contract with Lexipol, LLC

Discussion, consideration, possible action to approve/deny entering into a Master Service Agreement with Lexipol, LLC, to assimilate the Police Department’s law enforcement policies and procedures within their system, for the total amount of \$26,457.50 for FY 2022-2023, to be paid with American Rescue Plan Act funds; authorize signatures as necessary. The total amount includes the prorated amount of \$11,021.90 for service through the remainder of this fiscal year, and a one-time initiation fee of \$15,435.60. Lexipol will monitor state and federal statutes and case law in order to incorporate any necessary updates to the policies and will streamline and quickly put the Police Department on the way to being an accredited agency. Lexipol qualifies as a sole source purchase due to the unique services it offers.

MOTION: TO APPROVE AS WRITTEN AND AUTHORIZE SIGNATURES AS NECESSARY.

MOVED BY: FINCH SECOND: GANDY
AYES: FINCH, DEAN, GANDY, MOONEY, AND MAYOR EASON
NAYS: NONE

- Councilman Dean: if we stop using them do we lose our policy manuals?
- Deputy Chief Berger: We will not, and he will get something in writing.
- Councilman Gandy: It list that they will provide a printable version.

10. Lot Line Adjustment pc/ls 641-22 (901 S. Sooner Road)

Discussion, consideration, possible action to approve/deny the application for a lot line adjustment of 901 S. Sooner Road. The property owner, Auroundtuit, is extending the parking lot for the property so the new business will have additional parking spaces.

MOTION: TO APPROVE THE APPLICATION FOR A LOT LINE ADJUSTMENT OF 901 S. SOONER ROAD.

MOVED BY: GANDY SECOND: MOONEY
AYES: GANDY, MOONEY, FINCH, DEAN, AND MAYOR EASON
NAYS: NONE

City Planner Kelly Wilburn answered questions.

11. 2022 Veterans Day Ceremony

Discussion, consideration, possible action to approve/deny a cost of \$500 for the 2022 Annual Veterans Day Ceremony; declare/deny a public purpose. The event is scheduled for Friday, November 11, 2022 at 11:00 a.m. at the Del City Community Center.

MOTION: TO APPROVE A COST OF \$500 FOR THE 2022 ANNUAL VETERANS DAY CEREMONY; DECLARE A PUBLIC PURPOSE.

MOVED BY: FINCH SECOND: GANDY
AYES: GANDY, FINCH, MOONEY, DEAN, AND MAYOR EASON
NAYS: NONE

- Mayor Eason asked if we are having John Kelty as a speaker.
- Assistant to City Manager Brittany Parrott replied, yes.

12. 2022 Citywide Decorating Contest

Discussion, consideration, possible action to approve/deny a cost of \$500 for City Hall, Del City Fire Department, Del City Police Department, and Del City Community Center for the 2022 Holiday Decorating Contest; declare/deny a public purpose. The event is scheduled to begin November 14, 2022, and the winner will be announced at the December 19, 2022 Council meeting.

MOTION: TO APPROVE A COST OF \$500 FOR CITY HALL, \$500 FOR DEL CITY FIRE DEPARTMENT, \$500 FOR DEL CITY POLICE DEPARTMENT AND \$500 FOR DEL CITY COMMUNITY CENTER FOR THE 2022 HOLIDAY DECORATING CONTEST; DECLARE A PUBLIC PURPOSE.

MOVED BY: DEAN SECOND: GANDY
AYES: GANDY, FINCH, MOONEY, DEAN, AND MAYOR EASON
NAYS: NONE

- Councilman Dean asked if it's \$500 per building.
- Council members drew names for representing buildings.
- Councilman Gandy drew the Community Center.
- Councilwoman Mooney drew the Police Department.
- Councilwoman Finch drew City Hall.
- Councilman Dean drew the Fire Department.

13. Assess Abatement Costs to Property Owners

Discussion, consideration, possible action to approve and ratify assessment costs in the total amount of \$11,910.47 to property owners for cleanup of property previously abated, in accordance with Del City Code Sections 13-106 through 13-114.

- (1) 4508 SE 19th St
Owner: Campbell Tom M & F (Del City, OK)
Contractor Fee..... \$1,550.00
Administrative Expenses..... \$353.54
Mailings, photos, processing, copying, etc \$16.00
Total Expenses \$1,919.54

- (2) 4333 Suntane Rd.
Owner: Satter Kimberly D & Richard (Del City, OK)
Contractor Fee..... \$3,250.00
Administrative Expenses..... \$353.54
Mailings, photos, processing, copying, etc \$16.00
Total Expenses \$3,619.54

- (3) 3927 SE 10th Pl.
Owner: Olivia Family Trust (Del City, OK)
Contractor Fee..... \$700.00
Administrative Expenses..... \$353.54
Mailings, photos, processing, copying, etc \$16.00
Total Expenses \$1,069.54

- (4) 1916 Karen Dr.
Owner: Littke Kimmie J (Del City, OK)
Contractor Fee..... \$500.00
Administrative Expenses..... \$176.77
Mailings, photos, processing, copying, etc \$8.00
Total Expenses \$689.77

- (5) 3209 Del View
Owner: Herman Mildred Irene (Oklahoma City, OK)
Contractor Fee..... \$500.00
Administrative Expenses..... \$353.54
Mailings, photos, processing, copying, etc \$16.00
Total Expenses \$869.54

- (6) 4612 SE 23rd St.
 Owner: Sheltwood Fields LLC (Oklahoma City, OK)
 Contractor Fee..... \$1,450.00
 Administrative Expenses..... \$353.54
 Mailings, photos, processing, copying, etc \$16.00
 Total Expenses \$1,819.54
- (7) 2608 Mickey Rd
 Owner: Harris Nancy (Del City, OK)
 Contractor Fee..... \$688.92
 Administrative Expenses..... \$353.54
 Mailings, photos, processing, copying, etc \$16.00
 Total Expenses \$1,058.46
- (8) 1108 Brookdale Dr.
 Owner: Legacy Investment Holdings LLC (Oklahoma
 City, OK) Contractor Fee..... \$500.00
 Administrative Expenses..... \$353.54
 Mailings, photos, processing, copying, etc \$16.00
 Total Expenses \$869.54
- (9) 4021 Pine Ave
 Owner: Dill Jerry Eugene (Del City, OK)
 Contractor Fee..... \$520.00
 Administrative Expenses..... \$353.54
 Mailings, photos, processing, copying, etc \$16.00
 Total Expenses \$889.54

MOTION: TO APPROVE AND RATIFY ASSESSMENT COSTS IN THE TOTAL AOUNT OF \$11,910.47 TO PROPERTY OWNERS FOR CLEANUP OF PROPERTY PREVIOUSLY ABATED, IN ACCORDANCE WITH DEL CITY CODE SECTIONS 13-106 THROUGH 13-114 FOR PROPERTY LISTED ABOVE.

MOVED BY: EASON SECOND: GANDY
 AYES: FINCH, MOONEY, GANDY, DEAN, AND MAYOR EASON
 NAYS: NONE

- Councilman Dean asked about work done at properties listed as 2 and 3.
- Antonio Singleton answered questions.

14. Executive Session

Discussion concerning confidential matters pertaining to pending investigations, claims, and actions, including but not limited to Candace Jefferson v. City of Del City, et al, Oklahoma County District Court, CJ-2022-274, Austin Eberly, et al. v. City of Del City,

Oklahoma County District Court, CJ-2022-435, and Gregory Bruno v. Willow Park Apartments and the City of Del City, Oklahoma County District Court, CJ-2021-3428, pursuant to 25 O.S. § 307 (B) (4), as the Council, on advice of its attorney, has determined that disclosure will seriously impair the ability of the Council to process the claims or conduct pending investigations or litigation in the public interest.

MOTION: TO ADJURNING TO EXECUTIVE SESSION AT 6:50 PM

MOVED BY: GANDY SECOND: MOONEY
AYES: FINCH, MOONEY, GANDY, DEAN, AND MAYOR EASON
NAYS: NONE

City Attorney Beverly Palmer: Yes, they meet qualification for executive session.

RECONVENE FROM EXECUTIVE SESSION AT 8:06 PM

15. Action from Executive Session

Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning confidential matters pertaining to pending investigations, claims, and actions, including but not limited to Candace Jefferson v. City of Del City, et al, Oklahoma County District Court, CJ-2022-274, Austin Eberly, et al. v. City of Del City, Oklahoma County District Court, CJ-2022-435, and Gregory Bruno v. Willow Park Apartments and the City of Del City, Oklahoma County District Court, CJ-2021-3428, as the Council, on advice of its attorney, has determined that disclosure will seriously impair the ability of the Council to process the claims or conduct pending investigations or litigation in the public interest

MOTION: TO PROCEED AS DISCUSSED

MOVED BY: GANDY SECOND: FINCH
AYES: FINCH, MOONEY, GANDY, DEAN, AND MAYOR EASON
NAYS: NONE

16. Council Input: None

17. Adjournment:

MOTION: TO ADJOURN AT 8:08 PM.

MOVED BY: DEAN SECOND: FINCH
AYES: DEAN, GANDY, FINCH, MOONEY, AND MAYOR EASON
NAYS: NONE

Approved this 17th day of October 2022.

MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
October 3, 2022 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on September 30, 2022.)

1. Call to order: at 8:09 PM. by Chairman Floyd Eason

2. Roll Call:

In Attendance: Trustee’s Pam Finch, Kyle Gandy, Jacque Mooney, Michael Dean and Chairman Floyd Eason.

City Employees: Acting Trust Manager Mike Cantrell, City Clerk Melissa Jones, and City Attorney Beverly Palmer.

3. Public and Trustee Input:

A. Public: None.

B. Trustees:

Trustee Michael Dean: Informed everyone of catfish fry with COMCD on October 14, 2022, at 11:00

4. Manager’s Report: None.

5. Minutes

Discussion, consideration, possible action to approve minutes of the regular meeting of DCMSA of September 19, 2022.

MOTION: TO APPROVE THE MINUTES.

MOVED BY: DEAN SECOND: GANDY
AYES: GANDY, DEAN, FINCH, MOONEY, AND CHAIRMAN EASON
NAYS: NONE

6. Trust Input: None

7. Adjournment:

MOTION: TO AJOURN AT 8:11 PM.

MOVED BY: DEAN SECOND: GANDY
AYES: GANDY, DEAN, FINCH, MOONEY, AND CHAIRMAN EASON

NAYS: NONE

Approved this 17th day of October 2022.