

MINUTES  
CITY COUNCIL OF DEL CITY  
REGULAR MEETING  
September 6, 2022 – 6:00 P.M.  
3701 SE 15<sup>th</sup> Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on September 2, 2022.)

1. **Call to Order:** at 6:00 PM by Mayor Floyd Eason.

2. **Roll Call:**

In Attendance: Council Members Kyle Gandy, Jacque Mooney, Pam Finch, Michael Dean and Mayor Floyd Eason.

City Employees: Acting City Manager Mike Cantrell, City Clerk Melissa Jones, and City Attorney Beverly Palmer.

3. **Invocation:** Given by Councilwoman Pam Finch.

**Pledge of Allegiance:** Led by Acting City Manager Mike Cantrell.

4. **Public and Council Input**

A. Public:

- Deena Hale: 3928 E. Fairview spoke about concerns against using firearms in the city to rid remnants. She is concerned about the problems with skunks in her yard. Asked council to consider revising ordinance.

B. Council:

- Councilwoman Finch: The Del City Rotary Garden had a planting workshop with guest Ms. Michah Stover from OKC Beautification. She taught about organic gardening and how to get rid of pests naturally.
- Councilman Dean: Asked if we could add a street light outage notification to the new website. Until then citizens can call OG&E and report the outage to them. Epperly Drive, 29<sup>th</sup> to 31<sup>st</sup> to Wolford to Epperly is also in need repair of potholes and rough spots.
- Mayor Eason: Questioned how we were progressing on the broadcasting of the meetings on the internet.

5. **City Manager's Report:** None.

**City Clerk's Report:** None.

**6. Consent Docket**

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

- A. Budget Amendment – FY 2021-2022  
Approve budget amendment for FY 2021-2022, as shown in Exhibit A to the Council agenda.
- B. Budget Amendment – FY 2022-2023  
Approve budget amendment for FY 2022-2023, as shown in Exhibit B to the Council agenda.
- C. Minutes of Regular Meeting of Council  
Approve minutes of the regular meeting of Council of August 15, 2022.

**MOTION: TO APPROVE A, B AND C AS WRITTEN.**

MOVED BY: GANDY                      SECOND: DEAN  
AYES: FINCH, MOONEY, GANDY, DEAN, AND MAYOR EASON  
NAYS: NONE

**7. Monthly Update from the Chief of Police**

Discussion, consideration, possible action to approve receiving a monthly update from the Chief of Police.

Chief Robinson gave monthly updates and answered questions.

**MOTION: TO APPROVE RECEIVING MONTHLY UPDATE FROM THE CHIEF OF POLICE.**

**8. Selection of Members to the Association of Central Oklahoma Governments (ACOG) Areawide Planning and Technical Advisory Committee**

Discussion, consideration, possible action to approve appointment of one General Member (Mike Cantrell) and one Alternate Member (Walter Jacques) to the ACOG Areawide Planning and Technical Advisory Committee (APTAC).

**MOTION: TO APPROVE APPOINTMENT OF ONE GENERAL MEMBER (MIKE CANTRELL) AND ONE ALTERNATE MEMBER (WALTER JACQUES) TO THE ACOG AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE (APTAC).**

MOVED BY: GANDY                      SECOND: FINCH  
AYES: GANDY, FINCH, MOONEY, DEAN, AND MAYOR EASON

NAYS: NONE

**9. Selection of Members to the Association of Central Oklahoma Governments (ACOG) Active Transportation Advisory Committee**

Discussion, consideration, possible action to approve appointment of one General Member (Mike Cantrell) and one Alternate Member (Walter Jacques) to the ACOG Bicycle-Pedestrian Advisory Committee (BPAC).

**MOTION: TO APPROVE APPOINTMENT OF ONE GENERAL MEMBER (MIKE CANTRELL) AND ONE ALTERNATE MEMBER (WALTER JACQUES) TO THE ACOG ACTIVE TRANSPORTATION ADVISORY COMMITTEE.**

MOVED BY: FINCH            SECOND: GANDY  
AYES: FINCH, DEAN, GANDY, MOONEY, AND MAYOR EASON  
NAYS: NONE

**10. Nominations – Appointments: Board of Adjustment**

- A. Discussion, consideration, possible action to approve reappointment of Mayor's nomination of Joe Satterwhite for the Mayor's Appointment position on the Board of Adjustment; said term not to exceed August 19, 2025; or declare/deny said position vacant.

Councilman Dean questioned members of the board also being on the planning commission.

**MOTION: TO APPROVE REAPPOINTMENT OF MAYOR'S NOMINATION JOE SATTERWHITE FOR THE MAYOR'S APPOINTMENT POSITION ON THE BOARD OF ADJUSTMENT; SAID TERM NOT TO EXCEED AUGUST 19, 2025.**

MOVED BY: FINCH            SECOND: GANDY  
AYES: GANDY, MOONEY, FINCH, DEAN, AND MAYOR EASON  
NAYS: NONE

- B. Discussion, consideration, possible action to declare the position of John Cunningham on the Board of Adjustment vacant, said term expired on August 19, 2022.

Mayor Eason thanks John Cunningham for his service.

**MOTION: TO DECLARE THE POSITION OF JOHN CUNNINGHAM ON THE BOARD OF ADJUSTMENT VACANT, SAID TERM EXPIRED ON AUGUST 19, 2022.**

MOVED BY: GANDY            SECOND: DEAN  
AYES: GANDY, MOONEY, FINCH, DEAN, AND MAYOR EASON

NAYS: NONE

- C. Discussion, consideration, possible action to approve appointment of Mayor's nomination of Jason Coleman for Board of Adjustment position, said term not to exceed September 6, 2025.

Mayor Eason spoke of Jason Coleman's previous experience.

**MOTION: TO APPROVE APPOINTMENT OF MAYOR'S NOMINATION OF JASON COLEMAN FOR BOARD OF ADJUSTMENT POSITION, SAID TERM NOT TO EXCEED SEPTEMBER 6, 2025.**

MOVED BY: FINCH            SECOND: DEAN  
AYES: GANDY, MOONEY, FINCH, DEAN, AND MAYOR EASON  
NAYS: NONE

**11. Nomination – Appointment: Civil Service**

- Discussion, consideration, possible action to approve reappointment of Mayor's nomination of Robert Amundson for Civil Service Commission position, said term not to exceed April 19, 2026; or declare/deny said position vacant.

**MOTION: TO APPROVE REAPPOINTMENT OF MAYOR'S NOMINATION OF ROBERT AMUNDSON FOR CIVIL SERVICE COMMISSION POSITION, SAID TERM NOT TO EXCEED APRIL 19, 2026; DENY SAID POSITION VACANT.**

MOVED BY: FINCH            SECOND: DEAN  
AYES: GANDY, FINCH, MOONEY, DEAN, AND MAYOR EASON  
NAYS: NONE

**12. Nominations – Appointments: Housing Authority**

- A. Discussion, consideration, possible action to approve reappointment of Mayor's nomination of Robert Amundson for Housing Authority position, said term not to exceed March 8, 2025; or declare/deny said position vacant.

**MOTION: TO APPROVE REAPPOINTMENT OF MAYOR'S NOMINATION OF ROBERT AMUNDSON FOR HOUSING AUTHORITY POSITION, SAID TERM NOT TO EXCEED APRIL 19, 2026; DENY SAID POSITION VACANT.**

MOVED BY: DEAN            SECOND: FINCH  
AYES: GANDY, FINCH, MOONEY, DEAN, AND MAYOR EASON  
NAYS: NONE

- B. Discussion, consideration, possible action to approve reappointment of Mayor's nomination of Mike Grimmatt for Housing Authority position, said term not to exceed March 8, 2025; or declare/deny said position vacant.

Mayor Eason spoke of Mike Grimmatt's previous experience representing the city.

**MOTION: TO APPROVE REAPPOINTMENT OF MAYOR'S NOMINATION OF MIKE GRIMMETT FOR HOUSING AUTHORITY POSITION, SAID TERM NOT TO EXCEED MARCH 8, 2025; DENY SAID POSITION VACANT.**

MOVED BY: FINCH            SECOND: DEAN  
AYES: FINCH, MOONEY, GANDY, DEAN, AND MAYOR EASON  
NAYS: NONE

**13. Nominations – Appointments: Planning Commission**

- A. Discussion, consideration, possible action to approve reappointment of Mayor's nomination of Terry Parker for Planning Commission Ward 1 position, said term not to exceed September 1, 2025; or declare/deny said position vacant.

**MOTION: TO APPROVE REAPPOINTMENT OF MAYOR'S NOMINATION OF TERRY PARKER FOR PLANNING COMMISSION WARD 1 POSITION, SAID TERM NOT TO EXCEED SEPTEMBER 1, 2025; DENY SAID POSITION VACANT.**

MOVED BY: DEAN            SECOND: GANDY  
AYES: FINCH, MOONEY, GANDY, DEAN, AND MAYOR EASON  
NAYS: NONE

- B. Discussion, consideration, possible action to approve reappointment of Mayor's nomination of Wendell Kluge for Planning Commission Ward 4 position, said term not to exceed September 1, 2025; or declare/deny said position vacant.

Mayor Eason spoke of Wendell Kluge service to the city.

**MOTION: TO APPROVE REAPPOINTMENT OF MAYOR'S NOMINATION OF WENDELL KLUGE FOR PLANNING COMMISSION WARD 4 POSITION, SAID TERM NOT TO EXCEED SEPTEMBER 1, 2025; DENY SAID POSITION VACANT.**

MOVED BY: GANDY            SECOND: MOONEY  
AYES: FINCH, MOONEY, GANDY, DEAN, AND MAYOR EASON  
NAYS: NONE

- C. Discussion, consideration, possible action to accept the resignation of John Cunningham from Ward 2 Planning Commission position; approve Mayor's

nomination of (name to be submitted) for Planning Commission Ward 2 position, said term not to exceed September 1, 2023; or declare/deny said position vacant.

**MOTION: TO ACCEPT THE RESIGNATION OF JOHN CUNNINGHAM FROM WARD 2 PLANNING COMMISSION POSITION AND DECLARE POSITION VACANT.**

MOVED BY: DEAN                      SECOND: GANDY  
AYES: FINCH, MOONEY, GANDY, DEAN, AND MAYOR EASON  
NAYS: NONE

- D. Discussion, consideration, possible action to declare the Ward 4 position of Darrell Aiman on the Planning Commission vacant, said term expired on September 1, 2022. (Sam Turk to be moved from the Mayor's Appointment position to this vacated Ward 4 position. Mr. Turk's term will expire on September 1, 2024.)

**MOTION: TO DECLARE WARD 4 POSITION OF DARRELL AIMAN ON THE PLANNING COMMISSION VACANT.**

MOVED BY: FINCH                      SECOND: MOONEY  
AYES: FINCH, MOONEY, GANDY, DEAN, AND MAYOR EASON  
NAYS: NONE

- E. Discussion, consideration, possible action to approve Mayor's nomination of David Netterville for the Planning Commission Mayor's Appointment position, said term not to exceed September 1, 2025; or declare/deny said position vacant.

**MOTION: TO DECLARE POSITION OF SAID POSITION VACANT.**

MOVED BY: DEAN                      SECOND: GANDY  
AYES: FINCH, GANDY, MOONEY, DEAN, AND MAYOR EASON  
NAYS: NONE

**14. Nominations – Appointments: Urban Renewal Authority**

- A. Discussion, consideration, possible action to approve reappointment of Mayor's nomination of Vera Radley for the Urban Renewal Authority, said term not to exceed June 30, 2025; or declare/deny said position vacant.

Mayor Eason spoke of Vera Radley's service to the city.

**MOTION: TO APPROVE REAPPOINTMENT OF MAYOR'S NOMINATION OF VERA RADLEY FOR THE URBAN RENEWAL AUTHORITY; SAID TERM NOT TO EXCEED JUNE 30, 2025; DENY SAID POSITION VACANT.**

MOVED BY: FINCH            SECOND: MOONEY  
AYES: FINCH, MOONEY, GANDY, DEAN, AND MAYOR EASON  
NAYS: NONE

- B. Discussion, consideration, possible action to approve reappointment of Mayor's nomination of Scott Tatum for the Urban Renewal Authority, said term not to exceed June 30, 2025; or declare/deny said position vacant.

**MOTION: TO APPROVE REAPPOINTMENT OF MAYOR'S NOMINATION OF SCOTT TATUM FOR THE URBAN RENEWAL AUTHORITY; SAID TERM NOT TO EXCEED JUNE 30, 2025; DENY SAID POSITION VACANT.**

MOVED BY: GANDY            SECOND: DEAN  
AYES: FINCH, MOONEY, GANDY, DEAN, AND MAYOR EASON  
NAYS: NONE

**15. Purchase of Self-Contained Breathing Apparatus (SCBA)**

Discussion, consideration, possible action to approve/deny the purchase of 15 SCBA's, 30 SCBA cylinders and 15 face masks in the amount of \$123,631.35 from Northern Safety & Industrial under State Contract #SW0241. This purchase will allow the new SCBA's to be compatible with the City's remaining current inventory of SCBA regulators, cylinders, and masks. Funds for this purchase will come from account 01-516-417 Fire/EMS Equipment with the Conoco-Phillips Safety Grant and account 03-516-417 SCBA's Capital Improvement Fund.

Brandon Pursell expressed gratitude to Conoco-Phillips for grant funds.

**MOTION: TO APPROVE THE PURCHASE OF 15 SCBA'S, 30 SCBA CYLINDERS AND 15 FACE MASKS IN THE AMOUNT OF \$123,631.35 FROM NORTHERN SAFETY & INDUSTRIAL UNDER STATE CONTRACT #SW0241. THIS PURCHASE WILL ALLOW THE NEW SCBA'S TO BE COMPATIBLE WITH THE CITY'S REMAINING CURRENT INVENTORY OF SCBA REGULATORS, CYLINDERS AND MASKS. FUNDS FOR THIS PURCHASE WILL COME FROM ACCOUNT 01-516-417 FIRE/EMS EQUIPMENT WITH THE CONOCO-PHILLIPS SAFETY GRANT AND ACCOUNT 03-516-415 SAFETY EQUIPMENT CAPITAL FUND.**

MOVED BY: FINCH            SECOND: GANDY  
AYES: GANDY, FINCH, MOONEY, AND MAYOR EASON  
NAYS: NONE

**16. Selection of an Ambulance Provider from Request for Proposal (RFP) No. 0212**

Discussion, consideration, possible action to approve/deny staff recommendation of Pafford EMS to be the City's designated ambulance provider at an annual subsidy of

\$360,000; and approve a contract not to exceed 4 years, renewable each year by Council; authorize mayor to endorse same.

Brandon Pursell spoke about the response times and the great job Pafford is doing. Mayor Eason and Councilman Dean asked if Saints will improve on the number of ambulances offered.

**MOTION: TO APPROVE STAFF RECOMMENDATION OF PAFFORD EMS TO BE THE CITY'S DESIGNATED AMBULANCE PROVIDER AT AN ANNUAL SUBSIDY OF \$360,000; AND APPROVE A CONTRACT NOT TO EXCEED 4 YEARS, RENEWABLE EACH YEAR BY COUNCIL; AUTHORIZE MAYOR TO ENDORSE SAME.**

MOVED BY: GANDY                      SECOND: FINCH  
AYES: DEAN, GANDY, FINCH, MOONEY, AND MAYOR EASON  
NAYS: NONE

**17. Engagement Letter for FY21-22 Audit**

Discussion, consideration, possible action to approve/deny engaging Arledge & Associates, P.C., to prepare the annual financial audit and compilation report for the fiscal year ending June 30, 2022, not to exceed the cost of \$14,625. Single audit will be \$3,000 for the first major program plus \$1,500 for each additional major program; authorize Mayor and Acting City Manager to endorse engagement letter.

**MOTION: TO APPROVE AS WRITTEN; AUTHORIZE MAYOR AND ACTING CITY MANAGER TO ENDORSE ENGAGEMENT LETTER.**

MOVED BY: FINCH                      SECOND: DEAN  
AYES: DEAN, GANDY, FINCH, MOONEY, AND MAYOR EASON  
NAYS: NONE

**18. Ordinance: Prevention of Youth Access to Tobacco**

Discussion, consideration, possible action to approve/deny Ordinance No. 1413, amending Sec. 13-32. – Prevention of Youth Access to Tobacco, of the Del City Code of Ordinances by amending, adding, and establishing minimum age to buy tobacco products, defining nicotine products and vapor products, fines and provisions related thereto to conform to changes in state law; authorize Mayor to endorse same; declare/deny an emergency.

Beverly explained the cause of the ordinance, to adhere to state laws for ages from 18 to 21 and over. Also answered questions.

**MOTION: TO APPROVE ORDINANCE NO. 1413, AMENDING SEC. 13-32.- PREVENTION OF YOUTH ACCESS TO TOBACCO, OF THE DEL CITY CODE OF**



**ORDINANCES BY AMEDING, ADDING AND ESTABLISHING MINIMUM AGE TO BUY TOBACCO PRODUCTS, DEFINING NICOTINE PRODUCTS AND VAPOR PRODUCTS, FINES AND PROVISIONS RELATED THERETO TO CONFORM TO CHANGES IN STATE LAW; AUTHORIZE MAYOR TO ENDORSE SAME; DECLARE AN EMERGENCY.**

MOVED BY: GANDY      SECOND: MOONEY  
AYES: DEAN, GANDY, FINCH, MOONEY, AND MAYOR EASON  
NAYS: NONE

**MOTION: TO DECLARE EMERGENCY.**

MOVED BY: GANDY      SECOND: FINCH  
AYES: DEAN, GANDY, FINCH, MOONEY, AND MAYOR EASON  
NAYS: NONE

**19. Hunting Non-Migratory Geese**

Discussion, consideration, possible action to approve hunting of non-migratory geese at Eagle Lake pursuant to City ordinance section 22-104. Eagle Lake will be closed to all other activities from September 10th through September 19th.

Mike explained that the geese at Eagle Lake are resident geese and how this helps control the population and the safety for planes.

**MOTION: TO APPROVE AS WRITTEN.**

MOVED BY: FINCH      SECOND: GANDY  
AYES: DEAN, GANDY, FINCH, MOONEY, AND MAYOR EASON  
NAYS: NONE

**20. Extension of Walking Trail at Cheyenne Park**

Discussion, consideration, possible action to approve/deny extending the walking trail at Cheyenne Park for an amount of \$24,774.75 by the lowest responsible bidder, TriCore Group, LLC. This project will be funded with the CDBG-CV funds.

**MOTION: TO APPROVE EXTENDING THE WALKING TRAIL AT CHEYENNE PARK FOR AN AMOUNT OF \$24,774.75 BY THE LOWEST RESPONSIBLE BIDDER, TRICORE GROUP LLC.**

MOVED BY: DEAN      SECOND: FINCH  
AYES: DEAN, GANDY, FINCH, MOONEY, AND MAYOR EASON  
NAYS: NONE

**21. Assess Abatement Costs to Property Owners**

Discussion, consideration, possible action to approve and ratify or deny and remove assessment costs in the total amount of \$4,728.59 to property owners for cleanup of property previously abated, in accordance with Del City Code Sections 13-106 through 13-114.

- (1) 3116 Greenbriar Terr.  
Owner: Matthews Reginald (Del City, OK)  
Contractor Fee.....\$1,200.00  
Administrative Expenses .....\$353.54  
Mailings, photos, processing, copying, etc..... \$16.00  
Total Expenses .....\$1,569.54
  
- (2) 1900 Cherry Ln.  
Owner: Bear Properties LLC. (Little Rock, AR)  
Contractor Fee.....\$465.66  
Administrative Expenses .....\$353.54  
Mailings, photos, processing, copying, etc..... \$16.00  
Total Expenses .....\$835.20
  
- (3) 3505 Del Rd.  
Owner: Manzo Jonathan / Peppers Kaitlyn (Del City, OK)  
Contract Fee .....\$530.00  
Administrative Expenses .....\$353.54  
Mailings, photos, processing, copying, etc..... \$16.00  
Total Expenses .....\$899.54
  
- (4) 2317 Becker Pl.  
Owner: Bottoms Christopher (Del City, OK)  
Contractor Fee.....\$420.00  
Administrative Expenses .....\$353.54  
Mailings, photos, processing, copying, etc..... \$16.00  
Total Expenses .....\$789.54
  
- (5) 3116 Greenbriar Terr. (Re-Abatement)  
Owner: Matthews Reginald (Del City, OK)  
Contractor Fee.....\$450.00  
Administrative Expenses .....\$176.77  
Mailings, photos, processing, copying, etc..... \$8.00  
Total Expenses .....\$634.77

Councilman Dean glad that Greenbriar was done because it backs to park.

**MOTION: TO APPROVE AND RATIFY AND REMOVE ASSESSMENT COSTS IN THE TOTAL AMOUNT OF \$4,728.59 TO PROPERTY OWNERS FOR CLEANUP OF PROPERTY PREVIOUSLY ABATED, IN ACCORDANCE WITH DEL CITY CODE SECTIONS 13-106 THROUGH 13-114.**

MOVED BY: DEAN            SECOND: FINCH  
AYES: DEAN, GANDY, FINCH, MOONEY, AND MAYOR EASON  
NAYS: NONE

**22. Discussion Only: Housing Inspection Program Checklist**

Discussion, consideration, possible action to approve/deny holding a discussion regarding the newly created “Housing Inspection Program” checklist to be used by City Inspectors and to be made available for download on the new Del City website.

**MOTION: TO TABLE FOR TWO WEEKS.**

MOVED BY: GANDY            SECOND: DEAN  
AYES: DEAN, GANDY, FINCH, MOONEY, AND MAYOR EASON  
NAYS: NONE

**MOTION: TO RECESS TO DCMSA AT 6:57 PM.**

MOVED BY: DEAN            SECOND: GANDY  
AYES: GANDY, MOONEY, FINCH, DEAN, AND MAYOR EASON  
NAYS: NONE

**RECONVENE FROM DCEDA AT 7:22 PM.**

**23. Executive Session**

Discussion, consideration, possible action, if any, to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq. for purpose of the following:

Discussion concerning confidential matters pertaining to pending investigations, claims, and actions, including but not limited action related to opioids, and all matters related to Joe Miller, pursuant to 25 O.S. § 307 (B) (4), as the Council, on advice of its attorney, has determined that disclosure will seriously impair the ability of the Council to process the claim or conduct a pending investigation or litigation in the public interest.

City Attorney Beverly Palmer stated yes in her opinion these items constitute an executive session under the Open Meetings Act.

**MOTION: TO RECESS TO EXECUTIVE SESSION AT 7:23 PM.**

MOVED BY: GANDY                      SECOND: DEAN  
AYES: GANDY, FINCH, MOONEY, AND MAYOR EASON  
NAYS: NONE

**RECONVENE FROM DCEDA EXECUTIVE SESSION AT 9:00 PM.**

**24. Action from Executive Session**

Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning confidential matters pertaining to pending investigations, claims, and actions, including but not limited to action related to opioids, and all matters related to Joe Miller, as the Council, on advice of its attorney, has determined that disclosure will seriously impair the ability of the Council to process the claim or conduct a pending investigation or litigation in the public interest; authorize necessary signatures.

**MOTION: TO PROCEED AS DISCUSSED TO ACTION RELATED TO OPIOIDS.**

**MOTION: TO PROCEED AS DISCUSSED TO ALL MATTERS RELATED TO JOE MILLER.**

MOVED BY: GANDY                      SECOND: FINCH  
AYES: DEAN, GANDY, FINCH, MOONEY, AND MAYOR EASON  
NAYS: NONE

**25. Council Input: None**

**26. Adjournment:**

**MOTION: TO ADJOURN AT 9:03 PM.**

MOVED BY: GANDY                      SECOND: MOONEY  
AYES: DEAN, GANDY, FINCH, MOONEY, AND MAYOR EASON  
NAYS: NONE

Approved this 19th day of September, 2022.

MINUTES  
DEL CITY MUNICIPAL SERVICES AUTHORITY  
REGULAR MEETING  
September 6, 2022 – 6:00 P.M.  
3701 SE 15<sup>th</sup> Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on September 2, 2022.)

**1. Call to order:** at 6:57 PM. by Chairman Floyd Eason

**2. Roll Call:**

In Attendance: Trustee’s Pam Finch, Kyle Gandy, Jacque Mooney, Michael Dean and Chairman Floyd Eason.

City Employees: Acting Trust Manager Mike Cantrell, City Clerk Melissa Jones, and City Attorney Beverly Palmer.

**3. Public and Trustee Input:**

A. Public: None.

B. Trustees:

- Dean asked if it would be possible for the abatement companies to use 20-yard dumpster in cleanup to save money.

**4. Manager’s Report:** None.

**5. Consent Docket**

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

A. Budget Amendment

Approve budget amendment for FY 2022-2023, as shown in Exhibit A to the DCMSA agenda.

B. Minutes of Regular Meeting

Approve minutes of the regular meeting of DCMSA of August 15, 2022.

**MOTION: TO APPROVE A AND B.**

MOVED BY: GANDY

SECOND: FINCH

AYES: GANDY, DEAN, FINCH, MOONEY, AND CHAIRMAN EASON

NAYS: NONE

**6. Replacement of Filter Media at the Water Treatment Plant**

Discussion, consideration, possible action to approve/deny the purchase of filter media from the lowest responsible bidder, Norit Americas Inc., to replace a portion of the filter media at the Del City Water Plant for an amount not to exceed \$168,777 (there are two filters with two cells each, totaling four cells at \$42,194.25 each). The replacement of the filter media is to reduce taste and odor problems. Council previously approved Request for Proposal (RFP) No. 207 – Granular Activated Carbon, on July 5, 2022.

**MOTION: TO APPROVE AS WRITTEN.**

MOVED BY: FINCH                      SECOND: DEAN  
AYES: GANDY, DEAN, FINCH, MOONEY, AND CHAIRMAN EASON  
NAYS: NONE

Councilman Dean asked if this is part of the clarifier. Acting City Manager Mike Cantrell explained it is not, the clarifier is a yearly clean.

**7. Sanitation Three- and Four-Yard Containers**

Discussion, consideration, possible action to approve/deny the purchase of 18 three-yard containers and 14 four-yard containers (dumpsters) under an approved contract with Roll-Offs USA, for an amount not to exceed \$24,133. The containers will be purchased to replace worn and broken dumpsters.

**MOTION: TO APPROVE AS WRITTEN.**

MOVED BY: GANDY                      SECOND: DEAN  
AYES: GANDY, DEAN, FINCH, MOONEY, AND CHAIRMAN EASON  
NAYS: NONE

**8. Trust Input: None**

**9. Adjournment**

**MOTION: TO AJOURN AT 7:04 PM TO DCEDA.**

MOVED BY: GANDY                      SECOND: DEAN  
AYES: GANDY, DEAN, FINCH, MOONEY, AND CHAIRMAN EASON  
NAYS: NONE

Approved this 19th day of September, 2022.

MINUTES  
DEL CITY ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR MEETING

September 6, 2022 – 6:00 P.M  
3701 SE 15<sup>th</sup> Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on September 2, 2022.)

**1. Call to Order** at 7:04 PM by Chairwoman Pam Finch.

**2. Roll Call**

In Attendance: Trustee’s Jacque Mooney, Kyle Gandy, Floyd Eason, Michael Dean and Chairwoman Pam Finch.

City Employees: Acting Trust Manager Mike Cantrell, City Clerk Melissa Jones, and City Attorney Beverly Palmer.

**3. Public and Committee Input**

- A. Public: None
- B. Committee: None

**4. Minutes**

Discussion, consideration, possible action to approve minutes of the regular meeting of DCEDA of August 15, 2022.

**MOTION: TO APPROVE MINUTES OF THE REGULAR MEETING OF DCEDA OF AUGUST 15, 2022.**

MOVED BY: EASON                                SECOND: GANDY  
AYES: EASON, GANDY, MOONEY, DEAN, AND CHAIRWOMAN FINCH  
NAYS: NONE

**5. Scott Street South Repayment Plan**

A. Discussion Only

Discussion, consideration, possible action to approve/deny holding a discussion to create a repayment plan for the Scott Street South debt currently held by First National Bank.

**MOTION: TO APPROVE HOLDING A DISCUSSION.**

MOVED BY: GANDY                                SECOND: MOONEY  
AYES: EASON, GANDY, MOONEY, DEAN, AND CHAIRWOMAN FINCH

NAYS: NONE

Economic & Community Development Director JD Hock spoke about the Scott Street debt and asked for suggestions from council for repayment.

Trustee Eason suggested paying two million towards the debt.

Chairwoman Finch agreed with Trustee Eason and added to also pay \$20,000 a month towards the remaining debt.

City Clerk Melissa Jones said she believes we can afford the payments suggested on the debt.

**B. Council Action**

Discussion, consideration, possible action to approve/deny the repayment plan created in the above discussion concerning the Scott Street South debt.

**MOTION: TO APPROVE THE REPAYMENT PLAN OF TWO MILLION CREATED IN THE ABOVE DISCUSSION CONCERNING THE SCOTT STREET SOUTH DEBT.**

MOVED BY: DEAN                      SECOND: EASON  
AYES: EASON, GANDY, MOONEY, DEAN, AND CHAIRWOMAN FINCH  
NAYS: NONE

**6. Resolution for Sale of Land and Redevelopment**

Discussion, consideration, possible action to approve/deny Resolution No. 09-06-2022A, approving the Sale of Land and Redevelopment Contract with Road Ranger, L.L.C., pursuant to the Scott Street South Redevelopment Plan; authorize Trust Chair to endorse same.

**MOTION: TO APPROVE APPROVE/DENY RESOLUTION NO. 09-06-2022A, APPROVING THE SALE OF LAND AND REDEVELOPMENT CONTRACT WITH ROAD RANGER, L.L.C., PURSUANT TO THE SCOTT STREET SOUTH REDEVELOPMENT PLAN; AUTHORIZE TRUST CHAIR TO ENDORSE SAME.**

MOVED BY: EASON                      SECOND: GANDY  
AYES: EASON, GANDY, MOONEY, DEAN, AND CHAIRWOMAN FINCH  
NAYS: NONE

**6. Executive Session**

Discussion, consideration, possible action, if any, to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq. for purpose of the following:



Discussion concerning confidential matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to locate within the City of Del City, including but not limited to the vicinity of Sunnyslane and Reno, and the vicinity of SE 29th Street and Holliday, as provided in 25 O.S. § 307(C)(11), as the public disclosure of the matters discussed would interfere with the development of products or services, and public disclosure would violate the confidentiality of the business(es).

City Attorney Beverly Palmer stated yes in her opinion these items constitute an executive session under the Open Meetings Act.

**MOTION: TO RUN CONCURRENTLY WITH CITY AND RECESS TO EXECUTIVE SESSION AT 7:22 PM.**

MOVED BY: EASON                              SECOND: MOONEY  
AYES: GANDY, EASON, MOONEY, AND CHAIRWOMAN FINCH  
NAYS: NONE

**RECONVENE FROM EXECUTIVE SESSION AT 8:59 PM**

**7. Action from Executive Session**

Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning confidential matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to locate within the City of Del City, including but not limited to the vicinity of Sunnyslane and Reno, and the vicinity of SE 29th Street and Holliday, as the public disclosure of the matters discussed would interfere with the development of products or services, and public disclosure would violate the confidentiality of the business(es).

**MOTION: TO PROCEED AS DISCUSSED.**

MOVED BY: GANDY                              SECOND: DEAN  
AYES: GANDY, DEAN, MOONEY, EASON, AND CHAIRWOMAN FINCH  
NAYS: NONE

**8. Trust Input:** None

**9. Adjournment:**

**MOTION: TO ADJOURN TO CITY EXECUTIVE SESSION AT 9:00 PM.**

MOVED BY: GANDY                              SECOND: DEAN  
AYES: GANDY, DEAN, MOONEY, EASON, AND CHAIRWOMAN FINCH  
NAYS: NONE

Approved this 19th day of September, 2022.