

MINUTES  
CITY COUNCIL OF DEL CITY  
REGULAR MEETING  
July 5, 2022 – 6:00 P.M.  
3701 SE 15<sup>th</sup> Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on July 1, 2022.)

**1. Call to order:** at 6:00 P.M.

**2. Roll call:**

Council Members: Michael Dean, Jacque Mooney, Pam Finch, Kyle Gandy, and Mayor Floyd Eason.

City Employees: Acting City Manager Mike Cantrell, City Clerk Melissa Jones, and City Attorney Beverly Palmer.

**3. Invocation:** Led Mayor Floyd Eason.

**Pledge of Allegiance:** Led by Chief of Police Steve Robinson.

**4. Public and Council Input**

A. Public: None

B. Council:

- Councilwoman Pam Finch, recap for the last two weeks of activities. We have had the State of City, fitness court is open, lunch and learn at the Chamber, I judged a car show, Destiny celebration for our first responders, nominations for our Del City Eagle pride is coming up, final day is July 8, lunchbox at Golden Corral, Epperly Heights Neighborhood Watch, and cleaned out some gardens for the City.

**5. City Manager's Report:** None

**City Clerk's Report:** None

**6. Consent Docket**

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

A. Minutes of Regular Meeting of Council

Approve minutes of the regular meeting of Council of June 21, 2022.

B. Minutes of Special Meeting of Council

Approve minutes of the special meeting of Council of June 21, 2022.

**MOTION: TO APPROVE WITH MODIFICATIONS.**

MOVED BY: GANDY      SECOND: FINCH  
AYES: FINCH, DEAN, MOONEY, GANDY, AND MAYOR EASON  
NAYS: NONE

**7. “Dining in Del City” Exposé for July 2022**

Discussion, consideration, possible action to approve/deny a presentation from the Economic Development Team on the “Dining in Del City” Exposé recipient for July 2022, Bee Healthy Café, located at 5501 Main Street, Suite 101.

**MOTION: TO APPROVE A PRESENTATION FROM THE ECONOMIC DEVELOPMENT TEAM ON THE “DINING IN DEL CITY”.**

- Marketing Coordinator Rashonna Moore introduced Cody Pepper the co-owner of Bee Healthy Café and gave biography on the owner and the restaurant.
- Co-owner spoke about the business and the mission of the business.
- Mayor Floyd Eason and Councilwoman Pam Finch presented certificate and coin to co-owner Cody Pepper.

MOVED BY: FINCH      SECOND: MOONEY  
AYES: FINCH, DEAN, MOONEY, GANDY, AND MAYOR EASON  
NAYS: NONE

**8. Monthly Update from the Chief of Police**

Discussion, consideration, possible action to approve receiving a monthly update from the Chief of Police.

- Monthly SALT meeting for Seniors, this month was computer hacking
- Hosted Donut Day
- Police Department participated in the Destiny celebration, officers passed out badges and glo sticks.
- Had a safe holiday weekend.
- Deterred about 30 vehicles from popping firecrackers at Eagle Lake.

**MOTION: TO APPROVE RECEIVING A MONTHLY UPDATE FROM CHIEF ROBINSON.**

MOVED BY: GANDY      SECOND: DEAN  
AYES: FINCH, DEAN, MOONEY, GANDY, AND MAYOR EASON  
NAYS: NONE

Chief of Police Steve Robinson gave monthly update, answered questions.

**9. Employment Range & Classification**

Discussion, consideration, possible action to approve an updated city employee salary Range & Classification; authorize Mayor to endorse same for implementation effective July 1, 2022.

**MOTION: TO APPROVE AN UPDATED CITY EMPLOYEE SALARY RANGE & CLASSIFICATION; AUTHORIZE MAYOR TO ENDORSE SAME FOR IMPLEMENTATION EFFECTIVE JULY 1, 2022.**

MOVED BY: FINCH           SECOND: MOONEY  
AYES: FINCH, MOONEY, AND MAYOR EASON  
NAYS: DEAN AND GANDY

Human Resource Director Michelle Stull answered questions from Council.

**10. Abatement Costs to Property Owners**

Discussion, consideration, possible action to approve and ratify or deny and remove assessment costs to property owners for the cleanup of property previously abated in accordance with Del City Code Sections 13-106 through 13-114 in the total amount of \$2,129.77.

Councilwoman Jacque Mooney asked why this property has not been demolished.  
Economic Development Director JD Hock said the process has been restarted.

**MOTION: TO APPROVE AS WRITTEN.**

MOVED BY: GANDY           SECOND: FINCH  
AYES: FINCH, DEAN, MOONEY, GANDY, AND MAYOR EASON  
NAYS: NONE

**11. Resolution to Establish Fees and Costs for the Search for Certain Records**

Discussion, consideration, possible action to approve/deny Resolution No. 07-05-2022A, establishing and/or clarifying fees and costs relating to requests pursuant to the Open Records Act as to fees charged for copying, research, redaction, direct costs and legal review, not to exceed actual costs, incurred by the City, and times available for inspection; authorize Mayor to endorse same.

**MOTION: TO APPROVE RESOLUTION NO. 07-05-2022A AS WRITTEN;  
AUTHORIZE MAYOR TO ENDORSE SAME.**

MOVED BY: GANDY           SECOND: FINCH

AYES: FINCH, DEAN, MOONEY, GANDY, AND MAYOR EASON  
NAYS: NONE

**MOTION: TO RECESS TO DCMSA AT 6:38PM.**

MOVED BY: GANDY      SECOND: DEAN  
AYES: FINCH, DEAN, MOONEY, GANDY, AND MAYOR EASON  
NAYS: NONE

**RECONVENE FROM DCMSA AT 6:44 P.M.**

**12. Executive Session**

Discussion, consideration, possible action, if any, to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq. for purpose of the following:

- A. Discussion concerning confidential matters pertaining to pending investigations, claims, and actions, including but not limited to Ronald Phillips, Workers' Compensation Court Case No. 2014-01004F, as the Council, on advice of its attorney, has determined that disclosure will seriously impair the ability of the Council to process the claim or conduct a pending investigation or litigation in the public interest.
- B. Discussion regarding negotiations with International Association of Firefighters, Local 2171, pursuant to 25 O.S. § 307(B)(2).
- C. Discussion concerning the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, namely Acting City Manager, pursuant to 25 O.S. § 307(B)(1).

City Attorney Beverly Palmer stated yes in her opinion these items constitute an executive session under the Open Meetings Act.

**MOTION: TO RECESSING TO EXECUTIVE SESSION AT 6:47.**

MOVED BY: GANDY      SECOND: MOONEY  
AYES: FINCH, DEAN, MOONEY, GANDY, AND MAYOR EASON  
NAYS: NONE

**RECONVENE FROM EXECUTIVE SESSION AT 7:49 P.M.**

**13. Action from Executive Session**

- A. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning confidential matters pertaining to

pending investigations, claims, and actions, including but not limited to Ronald Phillips, Workers' Compensation Court Case No. 2014-01004F, as the Council, on advice of its attorney, has determined that disclosure will seriously impair the ability of the Council to process the claim or conduct a pending investigation or litigation in the public interest.

**MOTION: TO PROCEED AS DISCUSSED.**

MOVED BY: DEAN            SECOND: FINCH  
AYES: FINCH, DEAN, MOONEY, GANDY, AND MAYOR EASON  
NAYS: NONE

- B. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session regarding negotiations with International Association of Firefighters, Local 2171, including accept/deny Collective Bargaining Agreement with the IAFF for FY 2022-2023 and FY 2023-2024; authorize Mayor or Acting City Manager to endorse agreement.

**MOTION: TO ACCEPT COLLECTIVE BARGAINING AGREEMENT WITH THE IAFF FOR FY 2022-2023 AND FY 2023-2024; AUTHORIZE MAYOR OR ACTING CITY MANAGER TO ENDORSE AGREEMENT.**

MOVED BY: FINCH            SECOND: MOONEY  
AYES: FINCH, DEAN, MOONEY, GANDY, AND MAYOR EASON  
NAYS: NONE

- C. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, namely Acting City Manager.

**MOTION: PROCEED AS DISCUSSED.**

MOVED BY: GANDY            SECOND: FINCH  
AYES: FINCH, DEAN, MOONEY, GANDY, AND MAYOR EASON  
NAYS: NONE

**14. Council Input:** None

**15. Adjournment:**

**MOTION: TO AJOURN AT 7:52PM.**

MOVED BY: GANDY            SECOND: DEAN  
AYES: FINCH, DEAN, MOONEY, GANDY, AND MAYOR EASON

NAYS: NONE

Approved this 18<sup>th</sup> day of July 2022.

MINUTES  
DEL CITY MUNICIPAL SERVICES AUTHORITY  
REGULAR MEETING  
July 5, 2022 – 6:00 P.M  
3701 SE 15<sup>th</sup> Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on July 1, 2022.)

1. **Call to order:** at 6:38 P.M. By Chairman Floyd Eason.

2. **Roll Call:**

Trustees Pam Finch, Kyle Gandy, Jacque Mooney, Michael Dean, and Chairman Floyd Eason.

City Employees: Acting Trust Manager Mike Cantrell, City Clerk Melissa Jones, and City Attorney Beverly Palmer.

3. **Public and Trustee Input:**

- A. Public: None
- B. Trustees: None

4. **Manager's Report:** None

5. **Minutes**

Discussion, consideration, possible action to approve minutes of regular meeting of the DCMSA of June 21, 2022. Requested by City Clerk Melissa Jones

**MOTION: TO APPROVE AS WRITTEN.**

MOVED BY: GANDY      SECOND: DEAN  
AYES: FINCH, DEAN, MOONEY, GANDY, AND MAYOR EASON  
NAYS: NONE

6. **Request for Proposal (RFP) No. 0206 – Fuel Diesel/Unleaded**

Discussion, consideration, possible action to award/deny a contract for RFP No. 0206 – Fuel Diesel/Unleaded, to the lowest responsible bidder, Red Rock Distributing Co., based on the delivery price for an amount not to exceed \$0.0354 per gallon for diesel and \$0.0311 per gallon for unleaded; authorize Mayor to endorse same. Fuel prices are always changing and are determined at the time of purchase and include delivery charges per gallon.

**MOTION: TO AWARD A CONTRACT FOR RFP NO. 0206 TO RED ROCK DISTRUBUTING CO; AUTHORIZE MAYOR TO ENDORSE SAME.**

MOVED BY: FINCH            SECOND: DEAN  
AYES: FINCH, DEAN, MOONEY, GANDY, AND MAYOR EASON  
NAYS: NONE

**7. Request for Proposal (RFP) No. 0207 – Carbon Filter Media**

Discussion, consideration, possible action to award/deny a contract renewable for up to three years for RFP No. 0207 – Carbon Filter Media, to the lowest responsible bidder, Norit Americas Inc., for the amount of \$42,194.25 per cell; authorize Mayor to endorse same. The carbon is used to replace the filter media at the Del City Water Plant to reduce taste and odor problems during the water treatment process.

**MOTION: TO AWARD RFP NO. 0207 TO NORIT AMERICAS INC; AUTHORIZE TRUST CHAIR TO ENDOSE SAME.**

MOVED BY: FINCH            SECOND: DEAN  
AYES: FINCH, DEAN, MOONEY, GANDY, AND MAYOR EASON  
NAYS: NONE

**8. Trust Input: None**

**9. Adjournment**

**MOTION: TO AJOURN BACK TO REGULAR COUNCIL FOR EXECUTIVE SESSION AT 6:44 PM.**

MOVED BY: GANDY            SECOND: DEAN  
AYES: FINCH, DEAN, MOONEY, GANDY, AND MAYOR EASON  
NAYS: NONE

Approved this 18<sup>th</sup> day of July 2022.