

MINUTES  
CITY COUNCIL OF DEL CITY  
REGULAR MEETING  
June 21, 2021 – 6:00 P.M.  
3701 SE 15<sup>th</sup> Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on June 18, 2021.)

1. CALL TO ORDER AT 6:00 P.M. BY MAYOR EASON
2. OPENING ITEMS

A. ROLL CALL:

In Attendance: Council Members Michael Dean, Pam Finch, J.D. Hock,  
Kyle Gandy, and Mayor Floyd Eason

City Employees: Interim City Manager Mike Cantrell, City Clerk Melissa  
Jones, and City Attorney Beverly Palmer

B. INVOCATION: Given by Councilman Michael Dean.

C. PLEDGE OF ALLEGIANCE: Led by Jim Studabaker.

D. PUBLIC AND COUNCIL INPUT

I. Public:

- Andy Fugate, would like to invite everyone to the Community Center Saturday from 5PM to 7PM.
- Charles Roark 4713 Koelsch Dr expressed would like test on sound generated for a motor cross.
- Floyd Brown 4021 Thomas Dr expressed concerns over motor cross possibility and agrees with Charles.

II. Council:

- Councilman Kyle Gandy, proposed motor cross track questions can be sent to him. Thin blue line on flag question from citizen.
- Councilman J.D. Hock, happy to answer question from constituents, please contact him.
- Councilwoman Pam Finch, thanks to Mike Hatfield and Mike Cantrell for calls on mattress pickups.
- Councilman Michael Dean, wants updated version of motor cross from the Planning Commission. Resurfacing on S. Sunnyslane from SE 29<sup>th</sup> to SE 44<sup>th</sup> is in process.
- Mayor Floyd Eason, introduced Executive Director Del City Chamber of Commerce Erin Stevens.

E. CITY MANAGER’S REPORT: New budget starts July 1<sup>st</sup>. Resurfacing on Sunnyslane between SE 29<sup>th</sup> and SE 44<sup>th</sup> has started. I-40 and SE 15<sup>th</sup> will be starting soon.

F. CITY CLERK’S REPORT: We received our sales tax for the month.

- Net Sales Tax increased <\$41,393> <4.10%>
- Use Tax increased <\$470> <0.39%>
- Tobacco Tax increased <\$883> <9.04%>
- Hotel/Motel Tax increased <\$7,051> <103.75%>

3. CONSENT DOCKET

A. Minutes

Approve minutes of regular meeting of the Council of June 07, 2021.

B. Budget Amendment

Approve budget amendment for FY 2020-2021, as shown in Exhibit A to the Council agenda.

C. Blanket Purchase Order - McAfee & Taft

Approve using McAfee & Taft for labor relations, consulting and representation as required in matters relating to labor relations with FOP and/or IAFF; authorize/deny initiation of blanket purchase order and issuance of warrants from account 01-505-376 Professional Services, not to exceed \$20,000, upon receipt and validation of invoices.

D. Blanket Purchase Order - AmeriWorks

Approve using AmeriWorks Occupational Health Center for pre-employment physical/drug screens and fit-for-duty physicals; authorize/deny initiation of blanket purchase order and issuance of warrants from account 01-505-316 Medical Services, not to exceed \$15,000, upon receipt and validation of invoices.

E. Blanket Purchase Order - Code Enforcement Abatements

Approve a blanket purchase order for Rios Junk Removing and Hauling LLC in the amount of \$10,000 for Code Enforcement abatements for FY 2021-2022 from Account 35-510-363.

F. Blanket Purchase Order - Code Enforcement Abatements

Approve a blanket purchase order for Steven K. Wesnidge (Steve's Mowing Service) in the amount of \$10,000 for Code Enforcement abatements for FY 2021-2022 from Account No.35-510-363.

G. Blanket Purchase Order for Fleet Maintenance Division for FY 2022

Approve blanket purchase order under account 01-518-218 for:

01-0033	A&H Auto, Inc	500.00
01-0316	Advance Auto Parts	1,000.00
01-0750	AutoZone	1,000.00
01-0295	Central Power Equip	500.00

01-0213	Cummins SO. Plains	500.00
01-0050	FleetPride	1,000.00
01-2285	Goodyear	500.00
01-0190	Howard Parts	1,000.00
01-0081	Hudiburg	500.00
01-0578	Midwest Hose	500.00
01-0634	NAPA Auto Parts	1,000.00
01-3056	O'Connors Lawn	500.00
01-0118	OCT Equipment	500.00
01-0354	O'Reilly Auto Parts	1,000.00
01-1079	P&K Equipment	1,000.00
01-0443	Perfection	500.00
01-1765	Pro Power	750.00
01-2992	Southern Tire Mart	750.00
01-1015	XL Parts	500.00
	<b>TOTAL</b>	<b>\$13,500.00</b>

**MOTION: TO APPROVE WITH ONE MOTION A, B, C, AUTHORIZE INITIATION OF BLANKET PURCHASE ORDER AND ISSUANCE OF WARRANTS FROM ACCOUNT 01-505-376 PROFESSIONAL SERVICES. D, AUTHORIZE INITIATION OF BLANKET PURCHASE ORDER AND ISSUANCE OF WARRANTS FROM ACCOUNT 01-505-316 MEDICAL SERVICES, E, F, AND G.**

MOVED BY: FINCH                      SECOND: HOCK  
 AYES: FINCH, DEAN, HOCK, GANDY, AND MAYOR EASON  
 NAYS: NONE

4.     PRESENTATION

A.    Monthly Update from the Fire Chief

Discussion, consideration, possible action to approve receiving a monthly update from the Fire Chief.

**MOTION: TO APPROVE RECEIVING A MONTHLY UPDATE FROM THE FIRE CHIEF.**

MOVED BY: DEAN                      SECOND: HOCK  
 AYES: FINCH, DEAN, HOCK, GANDY, AND MAYOR EASON  
 NAYS: NONE

Fire Chief Brandon Pursell gave monthly update and answered questions.

- Call volume for May 2021.
- 9 total fires (including 2 structure fires).
- Hazardous conditions 8.
- Service calls 42.

- EMS/Rescue 244.
- False alarms 16.
- Good Intent 15.
- Fire loss \$94,000 on pre-incident values of \$384,000.
- Incident responses up from this time last year by 161.
- COVID-19 update 6 active cases as of 6-9-2021 1,933 total cases, 1,887 recovered, 40 deaths.

5. NOMINATIONS-APPOINTMENTS

A. Beautification Committee

Discussion, consideration, possible action to approve reappointment of Mayor's nominations, Helen Watson and Stacie Freitas, to Beautification Committee positions, said terms not to exceed October 1, 2023; or declare/deny said positions vacant; also, approve appointment of Mayor's nominations, Kristi Tasker and Cynthia Harwell, to Beautification Committee positions, said terms not to exceed June 21, 2024.

**MOTION: TO APPROVE REAPPOINTMENT OF MAYOR'S NOMINATIONS, HELEN WATSON AND STACIE FREITAS, TO THE BEAUTIFICATION COMMITTEE POSITIONS, SAID TERMS NOT TO EXCEED OCTOBER 1, 2023; DENY SAID POSITIONS VACANT; ALSO, APPROVE APPOINTMENT OF MAYOR'S NOMINATIONS, KRISTI TASKER AND CYNTHIA HARWELL, TO BEAUTIFICATION COMMITTEE POSITIONS, SAID TERMS NOT TO EXCEED JUNE 21, 2024.**

MOVED BY: FINCH                      SECOND: GANDY  
 AYES: FINCH, DEAN, HOCK, GANDY, AND MAYOR EASON  
 NAYS: NONE

B. Planning Commission

Discussion, consideration, possible action to approve reappointment of Mayor's nomination for Ward 2 (John Cunningham) Planning Commission position, said term not to exceed September 1, 2023; or to declare/deny said position vacant.

**MOTION: TO APPROVE REAPPOINTMENT OF MAYOR'S NOMINATIONS FOR WARD 2 (JOHN CUNNINGHAM) PLANNING COMMISSION POSITION, SAID TERM NOT TO EXCEED SEPTEMBER 1, 2023; DENY SAID POSITION VACANT**

MOVED BY: FINCH                      SECOND: DEAN  
 AYES: FINCH, DEAN, HOCK, GANDY, AND MAYOR EASON  
 NAYS: NONE

6. GENERAL ACTION ITEMS

A. Annual Fire Department Equipment Agreement

Discussion, consideration, possible action to approve/deny the annual Fire Equipment Agreement between the Oklahoma County Board of County Commissioners and the City of Del City; authorize Mayor to endorse same. This includes equipment assigned to the Del City Fire Department including radio communications equipment, rescue boat/trailer/motor and UV disinfectant lights.

**MOTION: TO APPROVE ANNUAL FIRE EQUIPMENT AGREEMENT BETWEEN THE OKLAHOMA COUNTY BOARD OF COUNTY COMMISSIONERS AND THE CITY OF DEL CITY; AUTHORIZE MAYOR TO ENDORSE SAME.**

MOVED BY: DEAN                      SECOND: HOCK  
AYES: FINCH, DEAN, HOCK, GANDY, AND MAYOR EASON  
NAYS: NONE

B. Extension of Temporary Ambulance Contract

Discussion, consideration, possible action to approve/deny extension of the temporary ambulance contract with Pafford EMS (PEMS) on a month-to-month basis up to 90 days for an amount of \$15,000 per month to allow for a permanent solution; authorize Mayor to endorse same.

**MOTION: TO APPROVE EXTENSION OF THE TEMPORARY EMERGENCY AMBULANCE CONTRACT WITH PAFFORD EMS (PEMS) ON A MONTH-TO-MONTH BASIS UP TO 90 DAYS FOR AN AMOUNT OF \$15,000 PER MONTH TO ALLOW FOR A AUTHORIZE MAYOR TO ENDORSE SAME.**

Fire Chief Brandon Pursell answered questions.

MOVED BY: DEAN                      SECOND: FINCH  
AYES: FINCH, DEAN, HOCK, GANDY, AND MAYOR EASON  
NAYS: NONE

C. Discussion Only - Ambulance Request for Proposal

Discussion, consideration, possible action to approve/deny holding a discussion concerning the Request for Proposal for a permanent solution for an ambulance provider for the City of Del City.

**MOTION: TO APPROVE HOLDING A DISCUSSION CONCERNING THE REQUEST FOR PROPOSAL FOR A PERMANENT SOLUTION FOR AN AMBULANCE PROVIDER FOR THE CITY OF DEL CITY.**

Fire Chief Brandon Pursell discussed EMS provider concerns and questions.

MOVED BY: HOCK            SECOND: GANDY  
AYES: FINCH, DEAN, HOCK, GANDY, AND MAYOR EASON  
NAYS: NONE

D. City Hall Janitorial Services Contract

Discussion, consideration, possible action to approve/deny a contract for janitorial services at City Hall with Madco Inc. dba City Wide Facility Solutions, the lowest responsible bidder, for FY 2021-2022 for a fee of \$970 per month; authorize Mayor to endorse contract.

**MOTION: TO APPROVE AS WRITTEN AUTHORIZE MAYOR TO ENDORSE SAME.**

MOVED BY: FINCH            SECOND: DEAN  
AYES: FINCH, DEAN, HOCK, GANDY, AND MAYOR EASON  
NAYS: NONE

E. Agreement with Mid-Del Youth and Family Center

Discussion, consideration, possible action to approve/deny renewal of agreement with Mid- Del Youth and Family Center, Inc., for FY 2021-2022 for services relating to youth counseling, emergency youth shelter, etc. to City residents in the amount of \$36,000 per year; authorize Mayor to endorse same.

**MOTION: TO APPROVE AS WRITTEN AUTHORIZE MAYOR TO ENDORSE SAME**

MOVED BY: FINCH            SECOND: DEAN  
AYES: FINCH, DEAN, HOCK, GANDY, AND MAYOR EASON  
NAYS: NONE

F. Contract for Services with SHINE

Discussion, consideration, possible action to approve/deny Contract for Services with SHINE (Start Helping Impacted Neighborhoods Everywhere) in the amount of \$36,000 for FY 2021-2022, to perform beautification services including, but not limited to, loose litter removal, graffiti removal, brush removal, and other activities in order to improve the quality of life and respectful presentation of City grounds; authorize Mayor to endorse same.

**MOTION: TO APPROVE CONTRACT FOR SERVICES WITH SHINE (START HELPING IMPACTED NEIGHBORHOODS EVERYWHERE) IN THE AMOUNT OF \$36,000 FOR FY 2021-2022, AUTHORIZE MAYOR TO ENDORSE SAME.**

Mayor Floyd Eason spoke about manpower used in Del City for cleanup.

MOVED BY: DEAN            SECOND: GANDY  
AYES: FINCH, DEAN, HOCK, GANDY, AND MAYOR EASON  
NAYS: NONE

G. PILOT Payment from Del City Housing Authority

Discussion, consideration, possible action to accept PILOT payment from Del City Housing Authority in the amount of \$16,210. This payment is in lieu of property taxes for the year 2021. One half of this payment will be sent to the Mid-Del Independent School District.

**MOTION: TO APPROVE ACCEPT PILOT PAYMENT FROM DEL CITY HOUSING AUTHORITY IN THE AMOUNT OF \$16,210.**

MOVED BY: DEAN            SECOND: HOCK  
AYES: FINCH, DEAN, HOCK, GANDY, AND MAYOR EASON  
NAYS: NONE

H. PILOT Payment to Mid-Del Schools

Discussion, consideration, possible action to approve/deny PILOT payment from City of Del City to Mid-Del Independent School District in the amount of \$8,105. This payment is one half of the payment in lieu of property taxes from Del City Housing Authority for the year 2021.

**MOTION: TO APPROVE PILOT PAYMENT FROM CITY OF DEL CITY TO MID-DEL INDEPENDENT SCHOOL DISTRICT IN THE AMOUNT OF \$8,105.**

MOVED BY: FINCH            SECOND: DEAN  
AYES: FINCH, DEAN, HOCK, GANDY, AND MAYOR EASON  
NAYS: NONE

I. Pivot, Inc. Community Intervention Center (CIC) Annual Contract

Discussion, consideration, possible action to approve/deny renewal of the Professional Services Agreement between Pivot, Inc. and the City of Del City, for services as a Community Intervention Center (CIC) for an amount not to exceed \$17,250; authorize Mayor to endorse same. This contract will be effective from July 1, 2021, until June 30, 2022.

**MOTION: TO APPROVE RENEWAL OF THE PROFESSIONAL SERVICES AGREEMENT BETWEEN PIVOT, INC. AND THE CITY OF DEL CITY, FOR SERVICES AS A COMMUNITY INTERVENTION CENTER (CIC) FOR AN AMOUNT NOT TO EXCEED \$17,250; AUTHORIZE MAYOR TO ENDORSE SAME.**

Councilman Michael Dean asked questions.  
City Attorney Beverly Palmer explained use of CIC services.

MOVED BY: FINCH            SECOND: GANDY  
AYES: FINCH, DEAN, HOCK, GANDY, AND MAYOR EASON  
NAYS: NONE

- J. LaborMAX Staffing - Temporary Seasonal Employees  
Discussion, consideration, possible action to approve/deny a contract with LaborMAX Staffing to provide temporary seasonal employees for FY 2021-2022; authorize Mayor to endorse same; and direct staff accordingly. Public Works will utilize the seasonal employees for general labor in the Parks Department for an amount not to exceed \$20,000.

**MOTION: TO APPROVE A CONTRACT WITH LABORMAX STAFFING TO PROVIDE TEMPORARY SEASONAL EMPLOYEES FOR FY 2021-2022; AUTHORIZE MAYOR TO ENDORSE SAME AND DIRECT STAFF ACCORDINGLY.**

MOVED BY: FINCH            SECOND: DEAN  
AYES: FINCH, DEAN, HOCK, GANDY, AND MAYOR EASON  
NAYS: NONE

7. COUNCIL INPUT:

Councilman J.D. Hock reminds City Manager that he still needs a list of City owned properties.  
Councilman Michael Dean asked about all the lawns needing abated.

8. ADJOURNMENT: AT 7:38

**MOTION: TO ADJOURN AT 7:38 P.M.**

MOVED BY: DEAN            SECOND: HOCK  
AYES: FINCH, DEAN, HOCK, GANDY, AND MAYOR EASON  
NAYS: NONE

Approved this 6<sup>th</sup> day of July 2021



MINUTES  
DEL CITY MUNICIPAL SERVICES AUTHORITY  
REGULAR MEETING  
June 21, 2021 – 6:00 P.M  
3701 SE 15<sup>th</sup> Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on June 18, 2021.)

1. CALL TO ORDER AT 7:38 P.M. BY CHAIRMAN EASON.
2. OPENING ITEMS:

A. ROLL CALL

In Attendance: Trustee’s Michael Dean, Pam Finch, J.D. Hock, Kyle Gandy, and Chairman Floyd Eason.

City Employees: Interim Trust Manager Mike Cantrell, City Clerk Melissa Jones, and City Attorney Beverly Palmer.

B. PUBLIC AND TRUSTEE INPUT

- Public: Trustee Michael Dean: consider options for Lake Thunderbird.
- Trustees: None

3. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

A. Minutes

Approve minutes of regular meeting of the DCMSA of June 07, 2021.

B. Budget Amendment

Approve budget amendment for FY 2020-2021, as shown in Exhibit A to the DCMSA agenda.

C. Blanket Purchase Order for Fleet Maintenance Division of FY 2022.

Approve blanket purchase order under account 20-530-218 to

01-0561	ATC Freightliner	500.00
01-0213	Cummins So. Plains	500.00

01-0050	FleetPride	1,000.00
01-0005	Hoidale	500.00
01-0578	Midwest Hose	1,500.00
01-0634	NAPA Auto Parts	1,000.00
01-0354	O'Reilly Auto Parts	1,000.00
01-0443	Perfection	500.00
01-0907a	Rush Truck	1,500.00
01-0288	United Engine	1,000.00
	<b>TOTAL</b>	<b>\$ 9,000.00</b>

D. Blanket Purchase Order for Fleet Maintenance Division for FY 2022  
 Approve blanket purchase order under account 20-534-218 to:

01-0033	A&H Auto	500.00
01-0316	Advance	1,000.00
01-0750	AutoZone	1,000.00
01-0050	FleetPride	1,000.00
01-0190	Howard Parts	750.00
01-0281	J&E Supply & Fasteners	500.00
01-1224	J&R Equipment	500.00
01-0578	Midwest Hose	500.00
01-0634	NAPA Auto Parts	1,000.00
01-0118	OCT Equipment	500.00
01-3056	O'Connors Lawn	500.00
01-0354	O'Reilly Auto Parts	1,000.00
01-1079	P&K Equipment	500.00
01-1765	Pro Power	500.00
01-1225	Tiffco Industries	750.00
	<b>TOTAL</b>	<b>\$ 10,500.00</b>

**MOTION: TO APPROVE A, B, C, & D.**

MOVED BY: FINCH            SECOND: DEAN  
 AYES: FINCH, DEAN, HOCK, GANDY, AND MAYOR EASON  
 NAYS: NONE

4. ACTION ITEMS

A. Sanitation Truck No 811 Repair Cost

Discussion, consideration, possible action to approve/deny repair costs due to an accident involving a commercial sanitation truck. The repairs are for an amount not to exceed \$24,500.00. The cost minus the insurance deductible will be reimbursed to the City through the City's insurance provider.

**MOTION: TO APPROVE REPAIR COSTS NOT TO EXCEED \$24,500.00 TO**

**TRUCK NO 811.**

Interim City Manager Mike Cantrell explained repair for truck.

MOVED BY: DEAN           SECOND: HOCK  
AYES: FINCH, DEAN, HOCK, GANDY, AND MAYOR EASON  
NAYS: NONE

B.    Request for Proposal (RFP) No. 2207 – Public Works Uniforms

Discussion, consideration, possible action to award/deny RFP No. 2207 – Public Works uniforms, to Unifirst Corporation, the lowest responsible bidder, to provide uniforms and weekly cleaning to Public Works; authorize Trust Chairman to endorse contract.

**MOTION: TO AWARD RFP NO 2207-PUBLIC WORKS UNIFORMS, TO UNIFIRST CORPORATION, THE LOWEST RESPONSIBLE BIDDER, AUTHORIZE TRUST CHAIRMAN TO ENDORSE CONTRACT.**

MOVED BY: HOCK           SECOND: FINCH  
AYES: FINCH, DEAN, HOCK, GANDY, AND MAYOR EASON  
NAYS: NONE

5.    TRUST INPUT:

Trustee Michael Dean asked if the budget was balanced of End of Fiscal Year.  
Trustee J.D. Hock questioned the sanitation truck accident.  
Mayor Floyd Eason business is not reopening for business.

6.    ADJOURNMENT: AT 7:47 P.M.

**MOTION: TO ADJOURN TO AT 7:47 P.M.**

MOVED BY: DEAN           SECOND: HOCK  
AYES: DEAN, HOCK, GANDY, FINCH, CHAIRMAN EASON  
NAYS: NONE

Approved this 6<sup>th</sup> day of July 2021.