

City Hall  
3701 SE 15<sup>th</sup> Street  
Del City, Oklahoma 73115



(405) 677-5741  
[www.cityofdelcity.com](http://www.cityofdelcity.com)  
email: [info@cityofdelcity.com](mailto:info@cityofdelcity.com)

## The City of Del City

Floyd A. Eason, Mayor

Michael Dean, Council Member..... Ward 1

Pam Finch, Council Member & Vice-Mayor ..... Ward 2

Jacque Mooney, Council Member ..... Ward 3

Kyle Gandy, Council Member ..... Ward 4

(Contact info at: [cityofdelcity.com/mayor-and-city-council](http://cityofdelcity.com/mayor-and-city-council))

Mike Cantrell, Acting City Manager

Melissa Jones, City Clerk

Beverly Palmer, City Attorney

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## Public Notice of Meeting

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### Regular Meeting City Council

City Hall – Council Chambers  
3701 SE 15<sup>th</sup> Street  
Del City, Oklahoma

**October 3, 2022 at 6:00 p.m.**

The City of Del City encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **September 30, 2022.**

Signed: s/Melissa Jones

City Clerk / Deputy City Clerk

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# Agenda

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**1. Call to Order**

**2. Roll Call**

**3. Invocation**

**Pledge of Allegiance**

**Proclamation: Halloween Recognition**

**4. Public and Council Input**

(A maximum of thirty (30) minutes has been set aside for those wishing to discuss non-agenda items. Citizens may speak for a maximum of five (5) minutes during this time. Personal character assassination and attacks on City personnel will not be heard or tolerated.)

- A. Public
- B. Council

**5. City Manager's Report  
City Clerk's Report**

**6. Consent Docket**

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Council, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with approval of all Council members, the item will be heard in regular order.)

- A. Budget Amendment  
Approve budget amendment for FY 2022-2023, as shown in Exhibit A to the Council agenda. Requested by City Clerk Melissa Jones
- B. Minutes of Regular Meeting  
Approve minutes of the regular meeting of Council of September 19, 2022.  
Requested by City Clerk Melissa Jones

**7. Monthly Update from the Police Department**

Discussion, consideration, possible action to approve receiving a monthly update from the Deputy Chief of Police. Requested by Mayor Floyd Eason

**8. Nomination – Appointment to Board of Adjustment**

Discussion, consideration, possible action to approve reappointment of Mayor’s nomination of Rex Warlick for Board of Adjustment position, said term not to exceed October 19, 2025; or declare/deny said position vacant. Requested by Mayor Floyd Eason

**9. Contract with Lexipol, LLC**

Discussion, consideration, possible action to approve/deny entering into a Master Service Agreement with Lexipol, LLC, to assimilate the Police Department’s law enforcement policies and procedures within their system, for the total amount of \$26,457.50 for FY 2022-2023, to be paid with American Rescue Plan Act funds; authorize signatures as necessary. The total amount includes the prorated amount of \$11,021.90 for service through the remainder of this fiscal year, and a one-time initiation fee of \$15,435.60. Lexipol will monitor state and federal statutes and case law in order to incorporate any necessary updates to the policies, and will streamline and quickly put the Police Department on the way to being an accredited agency. Lexipol qualifies as a sole source purchase due to the unique services it offers. Requested by Deputy Chief of Police Loyd Berger

**10. Lot Line Adjustment PC/LS 641-22 (901 S. Sooner Road)**

Discussion, consideration, possible action to approve/deny the application for a lot line adjustment of 901 S. Sooner Road. The property owner, Auroundtuit, is extending the parking lot for the property so the new business will have additional parking spaces. Requested by City Planner Kelly Wilborn

**11. 2022 Veterans Day Ceremony**

Discussion, consideration, possible action to approve/deny a cost of \$500 for the 2022 Annual Veterans Day Ceremony; declare/deny a public purpose. The event is scheduled for Friday, November 11, 2022 at 11:00 a.m. at the Del City Community Center. Requested by Assistant to City Manager Brittany Parrott

**12. 2022 Citywide Decorating Contest**

Discussion, consideration, possible action to approve/deny a cost of \$500 for City Hall, Del City Fire Department, Del City Police Department, and Del City Community Center for the 2022 Holiday Decorating Contest; declare/deny a public purpose. The event is scheduled to begin November 14, 2022, and the winner will be announced at the December 19, 2022 Council meeting. Requested by Assistant to City Manager Brittany Parrott

**13. Assess Abatement Costs to Property Owners**

Discussion, consideration, possible action to approve and ratify assessment costs in the total amount of \$11,910.47 to property owners for cleanup of property previously abated,

in accordance with Del City Code Sections 13-106 through 13-114. Requested by Chief Code Enforcement Officer Antonio Singleton

- (1) 4508 SE 19<sup>th</sup> St  
Owner: Campbell Tom M & F (Del City, OK)  
Contractor Fee .....\$1,550.00  
Administrative Expenses .....\$353.54  
Mailings, photos, processing, copying, etc.....\$16.00  
Total Expenses.....\$1,919.54
  
- (2) 4333 Suntane Rd.  
Owner: Satter Kimberly D &Richard (Del City, OK)  
Contractor Fee .....\$3,250.00  
Administrative Expenses .....\$353.54  
Mailings, photos, processing, copying, etc.....\$16.00  
Total Expenses.....\$3,619.54
  
- (3) 3927 SE 10<sup>th</sup> Pl.  
Owner: Olivia Family Trust (Del City, OK)  
Contractor Fee .....\$700.00  
Administrative Expenses .....\$353.54  
Mailings, photos, processing, copying, etc.....\$16.00  
Total Expenses.....\$1,069.54
  
- (4) 1916 Karen Dr.  
Owner: Littke Kimmie J (Del City, OK)  
Contractor Fee .....\$500.00  
Administrative Expenses .....\$176.77  
Mailings, photos, processing, copying, etc.....\$8.00  
Total Expenses.....\$689.77
  
- (5) 3209 Del View  
Owner: Herman Mildred Irene (Oklahoma City, OK)  
Contractor Fee .....\$500.00  
Administrative Expenses .....\$353.54  
Mailings, photos, processing, copying, etc.....\$16.00  
Total Expenses.....\$869.54
  
- (6) 4612 SE 23<sup>rd</sup> St.  
Owner: Sheltwood Fields LLC (Oklahoma City, OK)  
Contractor Fee .....\$1,450.00  
Administrative Expenses .....\$353.54  
Mailings, photos, processing, copying, etc.....\$16.00  
Total Expenses.....\$1,819.54

- (7) 2608 Mickey Rd  
 Owner: Harris Nancy (Del City, OK)  
 Contractor Fee .....\$688.92  
 Administrative Expenses .....\$353.54  
 Mailings, photos, processing, copying, etc.....\$16.00  
 Total Expenses.....\$1,058.46
  
- (8) 1108 Brookdale Dr.  
 Owner: Legacy Investment Holdings LLC (Oklahoma City, OK)  
 Contractor Fee .....\$500.00  
 Administrative Expenses .....\$353.54  
 Mailings, photos, processing, copying, etc.....\$16.00  
 Total Expenses.....\$869.54
  
- (9) 4021 Pine Ave  
 Owner: Dill Jerry Eugene (Del City, OK)  
 Contractor Fee .....\$520.00  
 Administrative Expenses .....\$353.54  
 Mailings, photos, processing, copying, etc.....\$16.00  
 Total Expenses.....\$889.54

**14. Executive Session**

Discussion, consideration, possible action, if any, to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq. for purpose of the following:

Discussion concerning confidential matters pertaining to pending investigations, claims, and actions, including but not limited to Candace Jefferson v. City of Del City, et al, Oklahoma County District Court, CJ-2022-274, Austin Eberly, et al. v. City of Del City, Oklahoma County District Court, CJ-2022-435, and Gregory Bruno v. Willow Park Apartments and the City of Del City, Oklahoma County District Court, CJ-2021-3428, pursuant to 25 O.S. § 307 (B) (4), as the Council, on advice of its attorney, has determined that disclosure will seriously impair the ability of the Council to process the claims or conduct pending investigations or litigation in the public interest. Requested by City Attorney Beverly Palmer

**15. Action from Executive Session**

Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning confidential matters pertaining to pending investigations, claims, and actions, including but not limited to Candace Jefferson v. City of Del City, et al, Oklahoma County District Court, CJ-2022-274, Austin Eberly, et al. v. City of Del City, Oklahoma County District Court, CJ-2022-435, and Gregory Bruno v.

Willow Park Apartments and the City of Del City, Oklahoma County District Court, CJ-2021-3428, as the Council, on advice of its attorney, has determined that disclosure will seriously impair the ability of the Council to process the claims or conduct pending investigations or litigation in the public interest. Requested by City Attorney Beverly Palmer

**16. Council Input**

**17. Adjournment**

CITY OF DEL CITY  
FY 2022-23 BUDGET  
October 3, 2022

**EXHIBIT A**

**Neighborhood Enhance. (35)**

Acct.		Current Budget	Budget Increase	Amended Budget	Notes/Reason for Change
Expense					
35-510-376	Professional Services	42,000	111,000	153,000	Payment to Halff
35-510-801	Unappropriated Fund Bal	4,075,655	(111,000)	3,964,655	Needed for comprehensive plan
			-		

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## The City of Del City

Floyd A. Eason, Chairman  
Michael Dean, Vice Chair  
Pam Finch, Secretary  
Jacque Mooney, Trustee  
Kyle Gandy, Trustee

Mike Cantrell, Acting Trust Manager  
Melissa Jones, City Clerk  
Beverly Palmer, City Attorney

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## Public Notice of Meeting

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### Regular Meeting Del City Municipal Services Authority (DCMSA)

City Hall – Council Chambers  
3701 SE 15<sup>th</sup> Street  
Del City, Oklahoma

**October 3, 2022 at 6:00 p.m.**

The DCMSA encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **September 30, 2022.**

Signed: *s/Melissa Jones*

City Clerk / Deputy City Clerk



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# Agenda

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1. **Call to Order**
2. **Roll Call**
3. **Public and Trustee Input**

- A. Public
- B. Trustees

4. **Manager's Report**
5. **Minutes**

Discussion, consideration, possible action to approve minutes of the regular meeting of DCMSA of September 19, 2022. Requested by City Clerk Melissa Jones

6. **Trust Input**
7. **Adjournment**