

City Hall  
3701 SE 15<sup>th</sup> Street  
Del City, Oklahoma 73115



(405) 677-5741  
[www.cityofdelcity.com](http://www.cityofdelcity.com)  
email: [info@cityofdelcity.com](mailto:info@cityofdelcity.com)

## The City of Del City

Floyd A. Eason, Mayor

Michael Dean, Council Member ..... Ward 1  
Pam Finch, Council Member & Vice-Mayor ..... Ward 2  
Jacque Mooney, Council Member ..... Ward 3  
Kyle Gandy, Council Member ..... Ward 4  
(Contact info at: [cityofdelcity.com/mayor-and-city-council](http://cityofdelcity.com/mayor-and-city-council))

Mike Cantrell, Acting City Manager  
Melissa Jones, City Clerk  
Beverly Palmer, City Attorney

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## Public Notice of Meeting

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### Regular Meeting City Council

City Hall – Council Chambers  
3701 SE 15<sup>th</sup> Street  
Del City, Oklahoma

**September 20, 2021 at 6:00 p.m.**

The City of Del City encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **September 17, 2021.**

Signed: [s/Melissa Jones, City Clerk](#)  
City Clerk/Deputy City Clerk

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# Agenda

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**1. Call to Order**

**2. Roll Call**

**3. Invocation**

**Pledge of Allegiance**

**Proclamation:** Recognizing the Humanitarian Deeds of Del City Employee Bryon Ochs

**4. Public and Council Input**

(A maximum of thirty (30) minutes has been set aside for those wishing to discuss non-agenda items. Citizens may speak for a maximum of five (5) minutes during this time. Personal character assassination and attacks on City personnel will not be heard or tolerated.)

- A. Public
- B. Council

**5. City Manager's Report  
City Clerk's Report**

**6. Consent Docket**

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Council, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with approval of all Council members, the item will be heard in regular order.)

- A. Budget Amendment  
Approve budget amendment for FY 2021-2022, as shown in Exhibit A to the Council agenda. Requested by City Clerk Melissa Jones
- B. Minutes  
Approve minutes of regular meeting of the Council of September 7, 2021. Requested by City Clerk Melissa Jones

**7. Monthly Update from the Fire Chief**

Discussion, consideration, possible action to approve receiving a monthly update from the Fire Chief. Requested by Mayor Floyd Eason

**8. Selection of an Ambulance Provider for Del City**

A. Discussion

Discussion, consideration, possible action to approve/deny holding a discussion regarding designating a permanent ambulance provider for Del City from staff recommendation. Requested by Fire Chief Brandon Pursell

B. Council Action

Discussion, consideration, possible action to approve/deny staff recommendation or other EMS provider to be the designated ambulance provider for Del City. Requested by Fire Chief Brandon Pursell

**9. Mutual Aid Agreement with Tinker Air Force Base**

Discussion, consideration, possible action to approve/deny an updated Agreement for Mutual Aid in Fire Emergency Services between Tinker Air Force Base Fire Department and Del City Fire Department for a term of five years from October 1, 2021, and an automatic renewal for an additional five-year period with the right to renew for additional two, five-year terms not to exceed a total of 20 years; authorize signatures as necessary. Requested by Fire Chief Brandon Pursell

**10. Selection of Pedestrian Bridge Design for Crossing Crutcho Creek at Ray Trent Park**

Discussion, consideration, possible action to approve/deny selecting an alternate design configuration for Ray Trent Park Pedestrian Bridge from the alternatives submitted by the design engineer; authorize/deny proceeding with design and procurement process; direct staff accordingly. Requested by Director of Community Services Monica Cardin

**11. Contract for Temporary Water Supply**

Discussion, consideration, possible action to approve/deny a contract by and among the Central Oklahoma Master Conservancy District, the City of Del City, and the Del City Municipal Services Authority for temporary water supply available for delivery and purchase pursuant to contract No. 219E640007; authorize Mayor to endorse same; and direct staff accordingly. Requested by City Attorney Beverly Palmer

**12. Renewal and Extension of Franchise Agreement of CoxCom, LLC**

A. Public Hearing

Discussion, consideration, possible action to approve/deny holding a public hearing on renewing and extending the non-exclusive franchise agreement granted to CoxCom, LLC (formerly known as CoxCom, Inc., d/b/a Cox Communications Oklahoma City) to operate a Cable Television System within the City of Del City for an additional period not to exceed five (5) years. Requested by Acting City Manager Mike Cantrell

- B. Resolution  
Discussion, consideration, possible action to approve/deny Resolution No. \_\_\_\_\_, renewing and extending the non-exclusive franchise agreement granted to CoxCom, LLC (formerly known as CoxCom, Inc., d/b/a Cox Communications Oklahoma City) to operate a Cable Television System within the City of Del City for an additional period not to exceed five (5) years; authorize Mayor to endorse the same and other necessary documents; direct staff accordingly. Requested by Acting City Manager Mike Cantrell

### **13. Executive Session**

Discussion, consideration, and possible action, if any, to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq. for purpose of the following:

- A. Economic Development  
Discussion concerning confidential matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to locate within the City of Del City as provided in 25 O.S. § 307(C)(11), as the public disclosure of the matter discussed would interfere with the development of products or services, and public disclosure would violate the confidentiality of the business(es). Requested by Acting City Manager Mike Cantrell
- B. Purchase or Appraisal of Real Property  
Discussion concerning the purchase or appraisal of real property, including but not limited to property in the vicinity of SE 15th Street and Sooner Road, pursuant to 25 O.S. § 307(B)(3). Requested by Acting City Manager Mike Cantrell
- C. Pending Investigations, Claims, and Actions  
Discussion concerning confidential matters pertaining to pending investigations, claims, and actions, including but not limited to Colucci, et al, v. City of Del City Police Department, et al, U. S. District Court, Western District of Oklahoma, CIV-21-363, and Ciempa v. City of Del City, et al, U. S. District Court, Western District of Oklahoma, CIV-18-955, 10th Circuit Appeals Court, 20-6179, pursuant to 25 O.S. § 307 (B) (4), as the Council, on advice of its attorney, has determined that disclosure will seriously impair the ability of the Council to process the claim or conduct a pending investigation or litigation in the public interest. Requested by City Attorney Beverly Palmer

### **14. Action from Executive Session**

- A. Economic Development  
Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning confidential matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to locate within the City of Del City, as the public disclosure of the matter discussed would interfere with the development of products

or services, and public disclosure would violate the confidentiality of the business(es). Requested by Acting City Manager Mike Cantrell

**B. Purchase or Appraisal of Real Property**

Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to the purchase or appraisal of real property, including but not limited to property in the vicinity of SE 15th Street and Sooner Road. Requested by Acting City Manager Mike Cantrell

**C. Pending Investigations, Claims, and Actions**

Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning confidential matters pertaining to pending investigations, claims, and actions, including but not limited to Colucci, et al, v. City of Del City Police Department, et al, U. S. District Court, Western District of Oklahoma, CIV-21-363, and Ciempa v. City of Del City, et al, U. S. District Court, Western District of Oklahoma, CIV-18-955, 10th Circuit Appeals Court, 20-6179, as the Council, on advice of its attorney, has determined that disclosure will seriously impair the ability of the Council to process the claim or conduct a pending investigation or litigation in the public interest. Requested by City Attorney Beverly Palmer

**15. Council Input**

**16. Adjournment**

**EXHIBIT A**

**GENERAL FUND (01)**

Acct.		Current Budget	Budget Increase	Amended Budget	Notes/Reason for Change
01-4605	Miscellaneous	120,000	7,285	127,285	Reimbursement
01-4605	Miscellaneous	120,000	15,321	135,321	Reencumbered PO's from FY 20-21
01-4323	CARES ACT Reimbursement	657,340	26,000	683,340	Reencumbered PO's from FY 20-21
			48,606		

  

Acct.		Current Budget	Budget Increase	Amended Budget	Notes/Reason for Change
01-518-303	Elections	9,500	7,285	16,785	Reimbursement for OG&E Franchise Election
01-517-218	Vehicle/Parts Repair	7,000	12,920	19,920	Reencumbered PO's from FY 20-21
01-504-302	Legal Expense	2,500	500	3,000	Reencumbered PO's from FY 20-21
01-518-373	CARES ACT EXPENSE	293,370	26,000	319,370	Reencumbered PO's from FY 20-21
01-518-376	Professional Services	100,000	1,901	101,901	Reencumbered PO's from FY 20-21
			48,606		

**SPEC REV-POLICE TRAINING (29)**

Acct.		Current Budget	Budget Increase	Amended Budget	Notes/Reason for Change
29-4801	Available Fund Balance	2,411	11,066	13,477	Reencumbered PO's from FY 20-21
			11,066		

Acct.		Current Budget	Budget Increase	Amended Budget	Notes/Reason for Change
29-517-244	Ammunition/Range Supply	15,000	11,066	26,066	Reencumbered PO's from FY 20-21
			11,066		

**ECONOMIC DEV FUND (34)**

Acct.		Current Budget	Budget Increase	Amended Budget	Notes/Reason for Change
34-4801	Available Fund Balance	3,304,607	15,000	3,319,607	Reencumbered PO's from FY 20-21
			15,000		

CITY OF DEL CITY  
FY 2021-22 BUDGET

**EXHIBIT A**

Acct.		Current Budget	Budget Increase	Amended Budget	Notes/Reason for Change
34-575-376	Professional Services	175,000	15,000 15,000	190,000	Reencumbered PO's from FY 20-21

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## The City of Del City

Floyd A. Eason, Chairman  
Michael Dean, Vice Chair  
Pam Finch, Secretary  
Jacque Mooney, Trustee  
Kyle Gandy, Trustee

Mike Cantrell, Acting Trust Manager  
Melissa Jones, City Clerk  
Beverly Palmer, City Attorney

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## Public Notice of Meeting

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### Regular Meeting Del City Municipal Services Authority (DCMSA)

City Hall – Council Chambers  
3701 SE 15<sup>th</sup> Street  
Del City, Oklahoma

**September 20, 2021 at 6:00 p.m.**

The DCMSA encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **September 17, 2021.**

Signed: *s/Melissa Jones, City Clerk*  
City Clerk/Deputy City Clerk



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# Agenda

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1. **Call to Order**
2. **Roll Call**
3. **Public and Trustee Input**

- A. Public
- B. Trustees

4. **Manager's Report**
5. **Consent Docket**

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the DCMSA, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with approval of all Trust members, the item will be heard in regular order.)

- A. **Budget Amendment**  
Approve budget amendment for FY 2021-2022, as shown in Exhibit A to the DCMSA agenda. Requested by City Clerk Melissa Jones
- B. **Minutes**  
Approve minutes of regular meeting of the DCMSA of September 7, 2021. Requested by City Clerk Melissa Jones

6. **Contract for Temporary Water Supply**

Discussion, consideration, possible action to approve/deny a contract by and among the Central Oklahoma Master Conservancy District, the City of Del City, and the Del City Municipal Services Authority for temporary water supply available for delivery and purchase pursuant to contract No. 219E640007; authorize Trust Chairman to endorse same; and direct staff accordingly. Requested by City Attorney Beverly Palmer

7. **Trust Input**
8. **Adjournment**

DEL CITY MUNICIPAL SERVICES AUTHORITY  
 FY 2021-22 BUDGET  
 September 20, 2021

**EXHIBIT A**

**ENTERPRISE FUND DCMSA (20)**

Acct.		Current	Budget	Amended	Notes/Reason for Change
Revenue		Budget	Increase	Budget	
20-4801	Available Fund Balance	2,619,901	35,650	2,655,551	Reencumbered PO's from FY 20-21
			35,650		

Acct.		Current	Budget	Amended	Notes/Reason for Change
Expense		Budget	Increase	Budget	
20-533-371	Testing	100,000	25,850	125,850	Reencumbered PO's from FY 20-21
20-533-376	Professional Services	25,000	9,800	34,800	Reencumbered PO's from FY 20-21
			35,650		

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Pam Finch, Chair  
Floyd Eason, Vice Chair  
Michael Dean, Secretary  
Jacque Mooney, Trustee  
Kyle Gandy, Trustee

Mike Cantrell, Acting Trust Manager  
Melissa Jones, City Clerk  
Beverly Palmer, City Attorney

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### Public Notice of Meeting

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#### Regular Meeting Del City Economic Development Authority (DCEDA)

City Hall – Council Chambers  
3701 SE 15<sup>th</sup> Street  
Del City, Oklahoma

**September 20, 2021 at 6:00 p.m.**

The DCEDA encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **September 17, 2021.**

Signed: *s/Melissa Jones, City Clerk*  
City Clerk/Deputy City Clerk

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# Agenda

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1. **Call to Order**
2. **Roll Call**
3. **Public and Trustee Input**

- A. Public
- B. Trustees

4. **Consent Docket**

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the DCEDA, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with approval of all Trust members, the item will be heard in regular order.)

- A. **Budget Amendment**  
Approve budget amendment for FY 2021-2022, as shown in Exhibit A to the DCEDA agenda. Requested by City Clerk Melissa Jones
- B. **Minutes**
  - (i) Approve minutes of special meeting of the DCEDA of September 1, 2021.  
Requested by City Clerk Melissa Jones
  - (ii) Approve minutes of regular meeting of the DCEDA of September 7, 2021.  
Requested by City Clerk Melissa Jones

5. **Executive Session**

Discussion, consideration, possible action to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq. for the purpose of the following:

- A. **Economic Development**  
Discussion concerning confidential matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to locate within the City of Del City as provided in 25 O.S. § 307(C)(11), as the public disclosure of the matter discussed would interfere with the development of products or services, and public disclosure would violate the confidentiality of the business(es). Requested by Acting Trust Manager Mike Cantrell

- B. Purchase or Appraisal of Real Property  
Discussion concerning the purchase or appraisal of real property, including but not limited to property in the vicinity of SE 15th Street and Sooner Road, pursuant to 25 O.S. § 307(B)(3). Requested by Acting Trust Manager Mike Cantrell

**6. Action from Executive Session**

- A. Economic Development  
Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning confidential matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to locate within the City of Del City, as the public disclosure of the matter discussed would interfere with the development of products or services, and public disclosure would violate the confidentiality of the business(es). Requested by Acting Trust Manager Mike Cantrell
- B. Purchase or Appraisal of Real Property  
Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to the purchase or appraisal of real property, including but not limited to property in the vicinity of SE 15th Street and Sooner Road. Requested by Acting City Manager Mike Cantrell

**7. Trust Input**

**8. Adjournment**

DEL CITY ECONOMIC DEVELOPMENT AUTHORITY  
 FY 2021-22 BUDGET  
 September 20, 2021

**EXHIBIT A**

**ECONOMIC DEVELOPMENT FUND (02)**

Acct. Revenue		Current Budget	Budget Increase	Amended Budget	Notes/Reason for Change
02-4803	BF-Rev Note Series 2019	5,573,444	32,966 32,966	5,606,410	Reencumbered PO's from FY 20-21
Acct. Expense		Current Budget	Budget Increase	Amended Budget	Notes/Reason for Change
02-573-406	Police-Fleet	14,637	14,000	28,637	Reencumbered PO's from FY 20-21
02-573-410	Management-Fleet	6,046	18,966 32,966	25,012	Reencumbered PO's from FY 20-21