

City Hall
3701 SE 15th Street
Del City, Oklahoma 73115



(405) 677-5741
www.cityofdelcity.com
email: info@cityofdelcity.com

The City of Del City

Floyd A. Eason, Mayor

Michael Dean, Council Member..... Ward 1

Pam Finch, Council Member & Vice-Mayor Ward 2

Jacque Mooney, Council Member Ward 3

Kyle Gandy, Council Member Ward 4

(Contact info at: cityofdelcity.com/mayor-and-city-council)

Mike Cantrell, Acting City Manager

Melissa Jones, City Clerk

Beverly Palmer, City Attorney

Public Notice of Meeting

Regular Meeting City Council

City Hall – Council Chambers
3701 SE 15th Street
Del City, Oklahoma

September 19, 2022 at 6:00 p.m.

The City of Del City encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **September 16, 2022.**

Signed: s/Joseph Carroll

City Clerk / Deputy City Clerk

Agenda

1. Call to Order

2. Roll Call

3. Invocation

Pledge of Allegiance

4. Public and Council Input

(A maximum of thirty (30) minutes has been set aside for those wishing to discuss non-agenda items. Citizens may speak for a maximum of five (5) minutes during this time. Personal character assassination and attacks on City personnel will not be heard or tolerated.)

- A. Public
- B. Council

**5. City Manager's Report
City Clerk's Report**

6. Consent Docket

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Council, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with approval of all Council members, the item will be heard in regular order.)

- A. Budget Amendment
Approve budget amendment for FY 2022-2023, as shown in Exhibit A to the Council agenda. Requested by City Clerk Melissa Jones
- B. Minutes of Regular Meeting
Approve minutes of the regular meeting of Council of September 6, 2022. Requested by City Clerk Melissa Jones

7. Nomination – Appointment to Planning Commission

Discussion, consideration, possible action to approve Mayor's nomination of Richard Hutchinson for the Planning Commission Mayor's Appointment position, said term not to exceed September 1, 2025. Requested by Mayor Floyd Eason

8. Nomination – Appointment to Beautification Committee

Discussion, consideration, possible action to approve reappointment of Mayor’s nomination of Joannie Holland for Beautification Committee position, said term not to exceed October 1, 2025; or declare/deny said position vacant. Requested by Mayor Floyd Eason

9. Presentation by Clarity Telecom, LLC d/b/a Bluepeak

Discussion, consideration, possible action to approve/deny receiving a presentation by Randy Beutler with Clarity Telecom, LLC d/b/a Bluepeak, to learn about their high speed, broadband internet and television package. This would be a non-exclusive agreement for a fiber direct connection. Bluepeak proposes that this would close the broadband divide in Central Oklahoma. Requested by Economic & Community Development Director JD Hock

10. Monthly Update from the Fire Chief

Discussion, consideration, possible action to approve receiving a monthly update from the Fire Chief. Requested by Mayor Floyd Eason

11. Third Annual Trunk or Treat Event

Discussion, consideration, possible action to approve/deny the cost of \$4,000 for the 3rd annual Trunk or Treat event in conjunction with the Del City Chamber of Commerce; declare/deny a public purpose. The event is scheduled for Saturday, October 29, 2022 from 4:00 p.m. to 9:00 p.m. at Del City High School located at 1900 S. Sunnyside Road. Requested by Assistant to the City Manager Brittany Parrott

12. Resolution: Update Signers for FNB Community Bank Accounts

Discussion, consideration, possible action to approve/deny Resolution No. _____, designating signers on any City of Del City accounts at FNB Community Bank; authorize Mayor to endorse resolution. Requested by City Clerk Melissa Jones

13. Veterans Day Ceremony

Discussion, consideration, possible action to approve/deny a cost of \$500 for the 2022 Annual Veterans Day Ceremony; declare/deny a public purpose. The event is scheduled for Friday, November 11, 2022 at 11:00 a.m. at the Del City Community Center. Requested by Assistant to the City Manager Brittany Parrott

14. Determination of Dilapidation and Order of Removal – 3933 SE 22nd Street

A. Public Hearing

Discussion, consideration, possible action to approve/deny holding a public hearing consistent with the requirements of 11 O.S. §22-112, to determine whether the

accessory structure at this property is dilapidated and has become detrimental to the health, safety, or welfare of the public and/or if the property creates a fire hazard. Requested by Chief Code Enforcement Officer Antonio Singleton

B. Determination of Dilapidation and Order of Removal

Discussion, consideration, possible action to approve/deny making a finding that the condition of the accessory structure at the above-mentioned property constitutes a detriment or a hazard and that the property would be benefited by the removal of such conditions; approve/deny fixing reasonable dates for commencement and completion of the work by the property owner, those being commencement by November 1, 2022 and completion by November 23, 2022; authorize/not authorize the City Clerk to file a notice of dilapidation and lien against the property; and approve/deny directing the City Manager to cause the structure to be razed and removed, in the manner deemed most cost effective and expedient, if the work is not completed by the property owner within the dates fixed herein. Requested by Chief Code Enforcement Officer Antonio Singleton

15. Determination of Dilapidation and Order of Removal – 4708 SE 23rd Street

A. Public Hearing

Discussion, consideration, possible action to approve/deny holding a public hearing consistent with the requirements of 11 O.S. §22-112, to determine whether the residential structure at this property is dilapidated and has become detrimental to the health, safety, or welfare of the public and/or if the property creates a fire hazard. Requested by Chief Code Enforcement Officer Antonio Singleton

B. Determination of Dilapidation and Order of Removal

Discussion, consideration, possible action to approve/deny making a finding that the condition of the residential structure at the above-mentioned address constitutes a detriment or a hazard and that the property would be benefited by the removal of such conditions; approve or deny fixing reasonable dates for commencement and completion of the work by the property owner, those being commencement by November 1, 2022 and completion by November 23, 2022; authorize/not authorize the City Clerk to file a notice of dilapidation and lien against the property; and approve/deny directing the City Manager to cause the structure to be razed and removed, in the manner deemed most cost effective and expedient, if the work is not completed by the property owner within the dates fixed herein. Requested by Chief Code Enforcement Officer Antonio Singleton

16. Determination of Dilapidation and Order of Removal – 4732 SE 23rd Street

A. Public Hearing

Discussion, consideration, possible action to approve/deny holding a public hearing consistent with the requirements of 11 O.S. §22-112, to determine whether the residential structure at this property is dilapidated and has become detrimental to the

health, safety, or welfare of the public and/or if the property creates a fire hazard.
Requested by Chief Code Enforcement Officer Antonio Singleton

B. Determination of Dilapidation and Order of Removal

Discussion, consideration, possible action to approve/deny making a finding that the condition of the residential structure at the above-mentioned address constitutes a detriment or a hazard and that the property would be benefited by the removal of such conditions; approve/deny fixing reasonable dates for commencement and completion of the work by the property owner, those being commencement by November 1, 2022 and completion by November 23, 2022; authorize/not authorize the City Clerk to file a notice of dilapidation and lien against the property; and approve/deny directing the City Manager to cause the structure to be razed and removed, in the manner deemed most cost effective and expedient, if the work is not completed by the property owner within the dates fixed herein. Requested by Chief Code Enforcement Officer Antonio Singleton

17. Abatement Appeal – 4737 Tate Drive

A. Public Hearing

Discussion, consideration, possible action to approve/deny holding a public hearing requested by the property owner of the above-mentioned address to appeal a Miscellaneous Junk & Trash abatement notice dated September 2, 2022. Requested by Chief Code Enforcement Officer Antonio Singleton

B. Determination of Appeal

Discussion, consideration, possible action to approve/deny the appeal of a Miscellaneous Junk & Trash abatement notice dated September 2, 2022 for the above-mentioned property. Requested by Chief Code Enforcement Officer Antonio Singleton

18. Council Input

19. Adjournment

EXHIBIT A

GENERAL FUND (01)

Acct.		Current Budget	Budget Increase	Amended Budget	Notes/Reason for Change
01-4325	ARPA	1,896,058	9,044	1,905,102	America Rescue Plan Act - Relief Funds
01-4317	Fire Grant	44,750	2,955	47,705	FMAG-OK County Wildland Task Force
01-4801	Available Fund Balance	5,263,338	4,455	5,267,793	Reencumbered PO's from FY 21-22
			11,999		

Acct.		Current Budget	Budget Increase	Amended Budget	Notes/Reason for Change
01-518-377	ARPA Expenses	1,896,058	9,044	1,905,102	ARPA Projects
01-517-101	Reg Salaries/Comm Officer	1,591,538	60,920	1,652,458	Payment towards settlement
01-549-801	Fund Balance	885,456	(57,965)	827,491	Settlement - Joe Miller & Fire Grant
01-517-208	Building Maintenance	25,000	2,405	27,405	Reencumbered PO's from FY 21-22
01-517-262	Invst Equip/Supply	3,500	50	3,550	Reencumbered PO's from FY 21-22
01-517-376	Professional Services	52,500	2,000	54,500	Reencumbered PO's from FY 21-22
			11,999		

PUBLIC SAFETY (04)

Acct.		Current Budget	Budget Increase	Amended Budget	Notes/Reason for Change
04-517-101	Reg Salaries/Comm Officer	1,408,194	138,439	1,546,633	Settlement
04-517-104	Retirement-Comm Officer	239,393	22,992	262,385	Settlement
04-517-115	Insurance	13,000	13,569	26,569	Settlement
04-549-802	Fund Balance - Police	397,686	(175,000)	222,686	Payment towards settlement
			-		

SPECIAL REV-POLICE TRNG (29)

Acct.		Current Budget	Budget Increase	Amended Budget	Notes/Reason for Change
29-4801	Available Fund Balance	10,409	845	11,254	Reencumbered PO's from FY 21-22
			845		

Acct.		Current Budget	Budget Increase	Amended Budget	Notes/Reason for Change
29-517-244	Ammunition/Range Supplies	22,000	411	22,411	Reencumbered PO's from FY 21-22
29-517-305	Training/Travel	16,390	434	16,824	Reencumbered PO's from FY 21-22

ECONOMIC DEV FUND (34)

Acct.		Current Budget	Budget Increase	Amended Budget	Notes/Reason for Change
Revenue					
34-4801	Available Fund Balance	3,199,496	12,500 12,500	3,211,996	Reencumbered PO's from FY 21-22
Expense					
34-575-376	Professional Services	286,000	12,500 12,500	298,500	Reencumbered PO's from FY 21-22

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The City of Del City

Floyd A. Eason, Chairman
Michael Dean, Vice Chair
Pam Finch, Secretary
Jacque Mooney, Trustee
Kyle Gandy, Trustee

Mike Cantrell, Acting Trust Manager
Melissa Jones, City Clerk
Beverly Palmer, City Attorney

Public Notice of Meeting

Regular Meeting Del City Municipal Services Authority (DCMSA)

City Hall – Council Chambers
3701 SE 15th Street
Del City, Oklahoma

September 19, 2022 at 6:00 p.m.

The DCMSA encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **September 16, 2022.**

Signed: *s/ Joseph Carroll*

City Clerk / Deputy City Clerk

Agenda

1. **Call to Order**
2. **Roll Call**
3. **Public and Trustee Input**

- A. Public
- B. Trustees

4. **Manager's Report**
5. **Consent Docket**

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Trust, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with approval of all Trust members, the item will be heard in regular order.)

- A. Budget Amendment
Approve budget amendment for FY 2022-2023, as shown in Exhibit A to the DCMSA agenda. Requested by City Clerk Melissa Jones
- B. Minutes of Regular Meeting
Approve minutes of the regular meeting of DCMSA of September 6, 2022. Requested by City Clerk Melissa Jones

6. **Filter Cassettes for the Wastewater Treatment Facility**

Discussion, consideration, possible action to approve/deny purchasing filter cassettes for the wastewater treatment facility filtration system from Haynes Equipment Company in the amount of \$27,167.40. The filtration system is designed and built from proprietary components that are critical for proper function to ensure that the system meets the permit standards set by DEQ and EPA at the Del City Wastewater Treatment Facility. Requested by Public Works Director Mike Hatfield

7. **Residential Bulk Trash Pickup**

Discussion, consideration, possible action to approve/deny a bi-annual residential bulk waste pickup for the amount of \$200,000 by Waste Management, through the contract previously approved by Council. The bulk pickup provides removal of household refuse up to four cubic yards. The service this fall is October 31 through November 4. The spring

dates will be determined next calendar year. Requested by Public Works Director Mike Hatfield

8. Trust Input

9. Adjournment

DEL CITY MUNICIPAL SERVICES AUTHORITY
 FY 2022-23 BUDGET
 September 19, 2022

EXHIBIT A

ENTERPRISE FUND DCMSA (20)

Acct.		Current Budget	Budget Increase	Amended Budget	Notes/Reason for Change
20-4808	Water Capital Outlay	353,180	454	353,634	Reencumbered PO's from FY 21-22

Acct.		Current Budget	Budget Increase	Amended Budget	Notes/Reason for Change
20-533-212	Chemicals/Lab supplies	196,051	75,454	271,505	Needed for purchase of chemicals
20-543-808	FB-Water Capital Outlay	261,651	(75,000)	186,651	Chemical purchase