

City Hall
3701 SE 15th Street
Del City, Oklahoma 73115



(405) 677-5741
www.cityofdelcity.com
email: info@cityofdelcity.com

The City of Del City

Floyd A. Eason, Mayor

Michael Dean, Council Member Ward 1
Pam Finch, Council Member & Vice-Mayor Ward 2
Council Member Ward 3
Kyle Gandy, Council Member Ward 4
(Contact info at: cityofdelcity.com/mayor-and-city-council)

Mike Cantrell, Acting City Manager
Melissa Jones, City Clerk
Beverly Palmer, City Attorney

Public Notice of Meeting

Regular Meeting City Council

City Hall – Council Chambers
3701 SE 15th Street
Del City, Oklahoma

September 7, 2021 at 6:00 p.m.

The City of Del City encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **September 3, 2021.**

Signed: *s/Melissa Jones, City Clerk*
City Clerk/Deputy City Clerk

Agenda

1. Call to Order

2. Roll Call

3. Invocation

Pledge of Allegiance

Proclamation: Constitution Week

4. Public and Council Input

(A maximum of thirty (30) minutes has been set aside for those wishing to discuss non-agenda items. Citizens may speak for a maximum of five (5) minutes during this time. Personal character assassination and attacks on City personnel will not be heard or tolerated.)

- A. Public
- B. Council

**5. City Manager's Report
City Clerk's Report**

6. Consent Docket

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Council, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with approval of all Council members, the item will be heard in regular order.)

- A. Budget Amendment
Approve budget amendment for FY 2021-2022, as shown in Exhibit A to the Council agenda. Requested by City Clerk Melissa Jones
- B. Minutes
Approve minutes of regular meeting of the Council of August 16, 2021. Requested by City Clerk Melissa Jones

7. Ward 3 Council Position Vacancy, and Selection and Appointment to Ward 3

Discussion, consideration, possible action to accept the resignation of J.D. Hock from the Ward 3 Council position; approve/deny the selection and appointment to fill the position of

Ward 3 Councilperson (name to be submitted); or declare/deny Ward 3 Council position vacant. Requested by Mayor Floyd Eason

8. Monthly Update from the Chief of Police

Discussion, consideration, possible action to approve receiving a monthly report from the Chief of Police. Requested by Mayor Floyd Eason

9. Presentations Regarding Ambulance Services for Del City

A. Lifeguard Ambulance Services, LLC

Discussion, consideration, possible action to approve receiving a presentation limited to 15 minutes from Lifeguard Ambulance Services, LLC, in response to the City's Request for Proposal for ambulance services for Del City. Requested by Fire Chief Brandon Pursell

B. SSM Health St. Anthony Hospital Midwest

Discussion, consideration, possible action to approve receiving a presentation limited to 15 minutes from SSM Health St. Anthony Hospital Midwest in response to the City's Request for Proposal for ambulance services for Del City. Requested by Fire Chief Brandon Pursell

C. Pafford Medical Services

Discussion, consideration, possible action to approve receiving a presentation limited to 15 minutes from Pafford Medical Services in response to the City's Request for Proposal for ambulance services for Del City. Requested by Fire Chief Brandon Pursell

10. Public Discussion Regarding Ambulance Services for Del City

Discussion, consideration, possible action to approve receiving input and questions from the public concerning ambulance services for Del City. Each person may speak for a maximum of five minutes. Requested by Fire Chief Brandon Pursell

11. Nominations – Appointments

A. Planning Commission

Discussion, consideration, possible action to approve reappointment of Mayor's nominations for Ward 1 (Joe Satterwhite), Ward 2 (Michelle Caruso), Ward 3 (Greg Childers), and Mayor's Appointment (Sam Turk) to Planning Commission positions, said terms not to exceed September 1, 2024; or to declare/deny any of said positions vacant. Requested by Mayor Floyd Eason

B. Park and Recreational Commission

Discussion, consideration, possible action to approve reappointment of Mayor's nominations for Ward 2 (Joshua Shultz), Ward 3 (Jan Sanders), Ward 4 (Davin Gooch), and Mayor's Appointment (Richard G. Hutchison) to Park and Recreational Commission positions, said terms not to exceed October 1, 2023; or to declare/deny

any of said positions vacant; and declare/deny Ward 1 (David C. Harrison) position vacant. Requested by Mayor Floyd Eason

C. Housing Authority

Discussion, consideration, possible action to approve reappointment of Mayor's nomination (Darla Cheek) for Housing Authority position, said term not to exceed March 8, 2024; or declare/deny said position vacant; and declare/deny the Resident Commissioner position to the Housing Authority vacant. Requested by Mayor Floyd Eason

D. Beautification Committee

Discussion, consideration, possible action to approve reappointment of Mayor's nomination for the Mayor's Appointment (Floyd Brown) position to the Beautification Committee, said term not to exceed October 1, 2024; or declare/deny said position vacant. Requested by Mayor Floyd Eason

E. Regional Transit Authority Staff Representative

Discussion, consideration, possible action to approve Mayor's nomination (J.D. Hock) as the City's Staff Representative to the Regional Transit Authority. Requested by Mayor Floyd Eason

12. Donation from the Del City Rotary Club and Additional Expenditure by the City for Playground Improvements at Rotary Park

Discussion, consideration, possible action to accept a check from the Del City Rotary Club in the amount of \$10,000 for Rotary Park playground improvements; approve an additional expenditure by the City in an amount not to exceed \$3,737.60 to complete the playground improvements at Rotary Park. Requested by City Panner Kelly Wilborn

13. Non-migratory Geese Hunting at Eagle Lake

Discussion, consideration, possible action to approve/deny hunting of non-migratory geese at Eagle Lake pursuant to City of Del City Ordinance No. 1368, Sec. 22-104. Eagle Lake will be closed to all other activities from September 13 through September 20, following the last prescheduled, private party activity on September 12, 2021. Requested by Acting City Manager Mike Cantrell

14. Resolution – Special Exception Moratorium throughout Del City

Discussion, consideration, possible action to approve/deny Resolution No. _____, adopting a temporary moratorium on the acceptance and issuance of special exception applications to Appendix A – Planning and Zoning Ordinance – to allow time to fully examine the special exception process and enact procedures consistent with the Planning and Zoning Ordinance and to assure it is consistent with the spirit of the upcoming comprehensive plan, providing an appeal process, providing effective and expiration dates, providing severability; authorize Mayor to endorse same; and declare an emergency. Requested by Director of Community Development Monica Cardin

15. Report as to Public Improvement – Naming of Oliver Park (445 Hidden Creek Way)

Discussion, consideration, possible action to approve/deny receiving a report from the Planning Commission as to proposed public improvements to the park located at the intersection of Crooked Creek Road and Hidden Creek Way; approve/deny accepting the recommendation to name this park “Oliver Park”; direct staff accordingly. Requested by Director of Community Development Monica Cardin

16. Assess Abatement Costs to Property Owners

Discussion, consideration, possible action to approve and ratify assessment costs in the total amount of \$6,496.55 to property owners for cleanup of property previously abated, in accordance with Del City Code Sections 13-106 through 13-114. Requested by City Planner Kelly Wilborn

- (1) 1708 Cherry Ln
Owner: Jamie Alvarez (Oklahoma City, OK)
Contractor Fee\$150.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$519.54

- (2) 3221 Chetwood Dr
Owner: Jan M Dixon (Oklahoma City, OK)
Contractor Fee\$650.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$1,019.54

- (3) 3801 Chetwood Dr
Owner: Leroy Jenkins (Oklahoma City, OK)
Contractor Fee\$1,200.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$1,569.54

- (4) 5508 Del Creek Rd
Owner: Gerald Q Cunningham (Del City, OK)
Contractor Fee\$325.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$694.54

- (5) 2513 Eagle Dr
 Owner: Charles R Lindsey Jr (Del City, OK)
 Contractor Fee\$300.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$669.54

- (6) 3312 SE 18th St
 Owner: Solomon Temple Missionary Baptist Church (Del City, OK)
 Contractor Fee\$200.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$569.54

- (7) 4508 SE 19th St
 Owner: Tom M & F Campbell (Del City, OK)
 Contractor Fee\$400.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$769.54

- (8) 4301 SE 38th St (Reabatement)
 Owner: Henryetta/Sterling/Reginald Guyton (Del City, OK)
 Contractor Fee\$500.00
 Administrative Expenses\$176.77
 Mailings, photos, processing, copying, etc.....\$8.00
 Total Expenses.....\$684.77

17. Executive Session

Discussion, consideration, possible action to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq. for the purpose of the following:

- A. IAFF Collective Bargaining Agreement
 Discussion regarding negotiations with International Association of Firefighters, Local 2171, pursuant to 25 O.S. § 307(B)(2). Requested by Acting City Manager Mike Cantrell

- B. Economic Development
 Discussion concerning matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to locate within the City of Del City as provided in 25 O.S. § 307(C)(11). Requested by Economic Development Director J.D. Hock

18. Action from Executive Session

- A. IAFF Collective Bargaining Agreement
Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session regarding negotiations with International Association of Firefighters, Local 2171, including accept/deny Collective Bargaining Agreement with the IAFF for FY 2021-2022; authorize Mayor or City Manager to endorse agreement. Requested by Acting City Manager Mike Cantrell

- B. Economic Development
Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to locate within the City of Del City. Requested by Economic Development Director J.D. Hock

19. Council Input

20. Adjournment

EXHIBIT A

GENERAL FUND (01)

Acct.		Current Budget	Budget Increase	Amended Budget	Notes/Reason for Change
01-4801	Available Fund Balance	878,124	12,956	891,080	Reencumbered PO's from FY 20-21
01-4323	Cares Act Reimbursement	657,340	109,714	767,054	Reencumbered PO's from FY 20-21
			122,670		

Acct.		Current Budget	Budget Increase	Amended Budget	Notes/Reason for Change
01-510-305	Training/Travel	16,620	1,870	18,490	Reencumbered PO's from FY 20-21
01-510-376	Professional Services	22,000	10,586	32,586	Reencumbered PO's from FY 20-21
01-518-302	Legal Expense	500	500	1,000	Reencumbered PO's from FY 20-21
01-518-373	Cares Act	293,370	109,714	403,084	Reencumbered PO's from FY 20-21
			122,670		

PUBLIC SAFETY (04)

Acct.		Current Budget	Budget Increase	Amended Budget	Notes/Reason for Change
04-4316	FEMA SAFER Grant-Fire	-	125,582	125,582	Safer Grant
04-4318	SRO Program-Police	-	72,500	72,500	SRO Reimbursement
			198,082		

Acct.		Current Budget	Budget Increase	Amended Budget	Notes/Reason for Change
04-516-18	Regular Salaries	913,558	125,582	1,039,140	Grant Proceeds
04-517-101	Reg Salaries/Comm Officer	1,030,089	72,500	1,102,589	SRO
			198,082		

ECONOMIC DEV FUND (34)

Acct.		Current Budget	Budget Increase	Amended Budget	Notes/Reason for Change
34-4801	Available Fund Balance	3,304,607	37,673	3,342,280	Reencumbered PO's from FY 20-21
			37,673		

CITY OF DEL CITY
 FY 2020-21 BUDGET

EXHIBIT A

Acct. Expense		Current Budget	Budget Increase	Amended Budget	Notes/Reason for Change
34-575-376	Professional Services	175,000	37,673 37,673	212,673	Reencumbered PO's from FY 20-21

NEIGHBORHOOD ENHANCEMENT (35)

Acct. Expense		Current Budget	Budget Increase	Amended Budget	Notes/Reason for Change
35-4801	Available Fund Balance	3,350,017	1,665 1,665	3,351,682	Reencumbered PO's from FY 20-21

Acct. Expense		Current Budget	Budget Increase	Amended Budget	Notes/Reason for Change
35-510-363	Abatements	82400	1,665 1,665	84065	Reencumbered PO's from FY 20-21

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Michael Dean, Vice Chair
Pam Finch, Secretary
Trustee from Ward 3
Kyle Gandy, Trustee

Mike Cantrell, Acting Trust Manager
Melissa Jones, City Clerk
Beverly Palmer, City Attorney

Public Notice of Meeting

Regular Meeting Del City Municipal Services Authority (DCMSA)

City Hall – Council Chambers
3701 SE 15th Street
Del City, Oklahoma

September 7, 2021 at 6:00 p.m.

The DCMSA encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **September 3, 2021.**

Signed: *s/Melissa Jones, City Clerk*
City Clerk/Deputy City Clerk

Agenda

1. **Call to Order**
2. **Roll Call**
3. **Public and Trustee Input**

- A. Public
- B. Trustees

4. **Manager's Report**
5. **Consent Docket**

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the DCMSA, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with approval of all Trust members, the item will be heard in regular order.)

- A. **Budget Amendment**
Approve budget amendment for FY 2021-2022, as shown in Exhibit A to the DCMSA agenda. Requested by City Clerk Melissa Jones
- B. **Minutes**
Approve minutes of regular meeting of the DCMSA of August 16, 2021. Requested by City Clerk Melissa Jones

6. **Computer Upgrades – Wastewater Treatment Facility**

Discussion, consideration, possible action to approve/deny upgrading the computer systems' hardware and software at the wastewater treatment facility under the City contract with SylvanLink IT for an amount not to exceed \$42,285; authorize signatures as necessary. The current systems are obsolete and running on software that is no longer supported. The upgrade will ensure years of continued functionality while minimizing downtime for any needed repairs. Requested by Public Works Director Mike Hatfield

7. **Surplus Equipment**

Discussion, consideration, possible action to declare/deny items listed in Exhibit B to the DCMSA agenda as surplus to the City's needs; authorize final disposition of items as approved by the Acting Trust Manager. Requested by Public Works Director Mike Hatfield

8. Auto Crane-Fleet Maintenance Truck

Discussion, consideration, possible action to approve/deny purchasing an auto crane on state contract SW 0106 from Perfection Truck Parts & Equipment for an amount not to exceed \$11,547. The auto crane will enable the fleet maintenance department to lift items needing repair that are heavier than our current crane's weight limitations. Requested by Public Works Director Mike Hatfield

9. Trust Input

10. Adjournment

DEL CITY MUNICIPAL SERVICES AUTHORITY
 FY 2020-21 BUDGET
 September 7, 2021

EXHIBIT A

ENTERPRISE FUND DCMSA (20)

Expense Acct.		Current Budget	Budget Increase	Amended Budget	Notes/Reason for Change
20-530-115	Insurance	69,506	11,580	81,086	Needed for end of FY20-21
20-530-218	Vehicle Parts/Repairs	124,500	(5,470)	119,030	Not needed for end of FY20-21
20-532-114	Retirement	53,527	(6,110)	47,417	Not needed for end of FY20-21
			-		

MEMORANDUM

TO: Mike Hatfield, Public Works Director

FROM: T.J. Thronesberry, Water Line Maintenance Supervisor

DATE: 8/20/2021

Subject: WLM Surplus List

1. Fisher Metal Detector Mod# M97 (City Tag# N/A)
2. Fisher Metal Detector Mod# M97 (City Tag# N/A)
3. Fisher Metal Detector Mod# M97 (City Tag# N/A)
4. Fisher M Scope Leak Detector XLT-20 Ser# 11708 (City Tag# 03237)
5. Fisher M Scope Leak Detector XLT-20 Ser# 60237 (City Tag# 04238)
6. Schonsted Magnetic Locator Mod# GA-52CX (City Tag# N/A)
7. Radio Detection Mod# RD500 (City Tag# 04207)
8. Metrotech Line Locator Mod# 810 Ser# 026221 (City Tag# 03235)
9. Metrotech Line Locator Mod# 810 Ser# 049542 (City Tag# N/A)
10. King 2cycle 1in. Cent. Pump Mod# WP10-4XY Ser# 14030594 (City Tag# N/A)
11. Stihl TS 760AV Quickie Saw 14in. (City Tag# 03207)
12. Stihl 35 V 8 Quickie Saw 16in. (City Tag# 04288)
13. Mueller D-4 Tapping Machine (City Tag# N/A)
14. Mueller D-5 Tapping Machine (City Tag# 03241)
15. Mueller D-? Tapping Machine (City Tag# 03241)
16. Mueller B-100 Direct Tapping Machine (City Tag# N/A)
17. Rex Wheeler 6-8in. Cast Iron Pipe Cutters (City Tag# 03294)

WWTF

2021 Surplus List

#	Description	Serial Number
1	HP 1702 COMPUTER	CNN3501K1W
1	COMPAQ LAPTOP	CNF72550RV
2	FIREWALLS	IOFK3317H
1	SAMSUNG SYNCMASTER	ZVC4HTJC200759M
1	LG FLATRON	008UXKD0P621
1	SIC COMPUTER	17VGA0101004
1	MEDIA MAGIC LAPTOP	50350333
1	LOGITECH KEYBOARD	LZ709AV02ZS
1	LOGITECH KEYBOARD	SY1500K
1	HP KEYBOARD	LZ702A302PC
1	COMPAQ LAPTOP	CNF7255059
1	COMPAQ KEYBOARD	AQ6-MTN4XZ15
1	CANNON CALCULATOR	278699
1	SHARP CALCULATOR	KJ
1	CASIO CALCULATOR	Q2149381
1	SHARP CALCULATOR	2C10151Y
1	SHARP CALCULATOR	4100427Y
1	SAMSUNG SYNCMASTER	ZVC4HTJC900035V
1	SONY LAPTOP	WWTKCDG0926Y53FDW3939W2HM
1	PANASONIC TOUGHBOOK	TKYG4YGQ8T4B76TK4MPFTRD6M
1	ASUS TOWER	RC350KKR5001123000680
1	ASUS TOWER	N/A
1	DVD ROM TOWER	C5C0300020K0K
1	SCADA TOWER	6017623020B1004173275
1	ASUS TOWER	C5C0300030K0K
1	BREAKROOM SCADA TOWER	N/A
1	COMPAQ LAPTOP	CNT75MBZ4E
1	RCA XL 100 BLACK / WHITE TV	824344608
1	ASUS TOWER	N/A
1	SAMSUNG MONITOR	Z318HCKB202110F

Sanitation Surplus

1 – AMD ATHLON II computer – no hard drive

SLM Surplus Inventory

Serial #	Model #	Description	Condition	Inventory #
238479450	MS 210C	Stihl Chainsaw	Non operational	1CS2
S73112321992	SRM-230	Echo Weedeater	Non operational	
	2Z499D	Speedaire compressor	Non operational	1AC1
		Stihl Chop saw	Non operational	1CPS3
	XL 98e	Homelite Chop saw	Non operational	1CPS1
1336127886	983 TT-A	efco Chop saw	Non operational	1CPS4
		Insight vision portable		
		Sewer camera	Non operational	1PIC1
840669	FS 5030	Rico sewer camera	Non operational	
U61281D6J524827	MFC-7820N	Brother printer	Non operational	
0057		Ace Sub pump 1/4hp	Non operational	

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Trustee from Ward 3, Vice Chair
Michael Dean, Secretary
Floyd Eason, Trustee
Kyle Gandy, Trustee

Mike Cantrell, Acting Trust Manager
Melissa Jones, City Clerk
Beverly Palmer, City Attorney

Public Notice of Meeting

Regular Meeting Del City Economic Development Authority (DCEDA)

City Hall – Council Chambers
3701 SE 15th Street
Del City, Oklahoma

September 7, 2021 at 6:00 p.m.

The DCEDA encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **September 3, 2021.**

Signed: *s/Melissa Jones, City Clerk*
City Clerk/Deputy City Clerk

Agenda

1. **Call to Order**
2. **Roll Call**
3. **Public and Trustee Input**

- A. Public
- B. Trustees

4. **Consent Docket**

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the DCEDA, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with approval of all Trust members, the item will be heard in regular order.)

- A. Budget Amendment
Approve budget amendment for FY 2021-2022, as shown in Exhibit A to the DCEDA agenda. Requested by City Clerk Melissa Jones
- B. Minutes
Approve minutes of regular meeting of the DCEDA of August 16, 2021. Requested by City Clerk Melissa Jones

5. **Nomination and Election of Officer**

Discussion, consideration, possible action to approve/deny nomination and election of DCEDA Vice Chair (Floyd Eason). Requested by Mayor Floyd Eason

6. **Executive Session**

Discussion, consideration, possible action to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq. for the purpose of the following:

Discussion concerning the purchase or appraisal of real property pursuant to 25 O.S. § 307(B)(3). Requested by Mayor Floyd Eason

7. **Action from Executive Session**

Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to the purchase or appraisal of real property. Requested by Mayor Floyd Eason

- 8. Trust Input**
- 9. Adjournment**

DEL CITY ECONOMIC DEVELOPMENT AUTHORITY
 FY 2020-21 BUDGET
 September 7, 2021

EXHIBIT A

ECONOMIC DEVELOPMENT FUND (02)

Acct.		Current	Budget	Amended	Notes/Reason for Change
Revenue		Budget	Increase	Budget	
02-4801	Available Fund Balance	91,362	25,000	116,362	Reencumbered PO's from FY 20-21
02-4803	BF-Rev Note Series 2019	5,573,444	24,048	5,597,492	Reencumbered PO's from FY 20-21
			49,048		

Acct.		Current	Budget	Amended	Notes/Reason for Change
Expense		Budget	Increase	Budget	
02-575-393	TIF Expenses	975,000	25,000	1,000,000	Reencumbered PO's from FY 20-21
02-573-404	Street Projects	4,020,962	24,048	4,045,010	Reencumbered PO's from FY 20-21
			49,048		