



# THE CITY OF DEL CITY

## CITY COUNCIL

### Public Notice of Meeting

Regular Meeting  
August 2, 2021 - 6:00 PM  
3701 SE 15th Street – City Hall  
Del City, Oklahoma

Mayor

Floyd A. Eason  
(405) 670-7350

[feason@cityofdelcity.org](mailto:feason@cityofdelcity.org)

Ward 1

Michael Dean  
(405) 639-9343

[mdean@cityofdelcity.org](mailto:mdean@cityofdelcity.org)

Ward 2

Pam Finch  
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Ward 3

J.D. Hock  
(405) 996-8054

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Ward 4

Kyle Gandy  
(405) 428-3232

[kgandy@cityofdelcity.org](mailto:kgandy@cityofdelcity.org)

Acting City Manager

Mike Cantrell  
(405) 671-2800 or (405) 670-7300

[mcantrell@cityofdelcity.org](mailto:mcantrell@cityofdelcity.org)

The City of Del City encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations. Del City may waive the 48-hour rule if signing is not the necessary accommodation.

Posted for public view at 5:00 p.m. on July 30, 2021.

Signed: *s/Melissa Jones, City Clerk*

# AGENDA

## 1. CALL TO ORDER

## 2. OPENING ITEMS

### A. ROLL CALL

### B. INVOCATION

### C. PLEDGE OF ALLEGIANCE

### D. PUBLIC AND COUNCIL INPUT

*(A maximum of thirty (30) minutes has been set aside for those wishing to discuss non-agenda items. Citizens may speak for a maximum of five (5) minutes during this time. Personal character assassination and attacks on City personnel will not be heard or tolerated.)*

#### I. Public

#### II. Council

### E. CITY MANAGER'S REPORT

### F. CITY CLERK'S REPORT

## 3. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Council, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with approval of all Council members, the item will be heard in regular order.)

### A. Budget Amendment for FY 2020-2021

Approve budget amendment for FY 2020-2021, as shown in Exhibit A to the Council agenda. Requested by City Clerk Melissa Jones

### B. Budget Amendment for FY 2021-2022

Approve budget amendment for FY 2021-2022, as shown in Exhibit B to the Council agenda. Requested by City Clerk Melissa Jones

### C. Special Meeting Minutes

Approve minutes of the special meeting of Council July 12, 2021. Requested by City Clerk Melissa Jones

### D. Minutes

Approve minutes of the regular meeting of Council of July 19, 2021. Requested by City Clerk Melissa Jones

## 4. PRESENTATIONS

### A. Presentation - City-Wide Eagle Pride Award Winners

Discussion, consideration, possible action to approve presentation of awards to the 2021 winners of the City-Wide Eagle Pride Contest. Requested by Beautification Liaison Cheryl Ford

#### Ward 1

Larry Scott  
3708 Corbett Drive

#### Ward 2

Jim Way  
2337 Knox Drive

Elena Lara  
3413 Royalwood Drive

Helen Manovsky  
2721 S. Glenn Avenue

R.F. Le Croy  
4008 Terry Way

Tony Caruso  
3704 Del Road

**Ward 3**

Jane Doke  
4821 Del View Drive

**Ward 4**

D.E. Howard  
3901 E. Fairview Drive

Richard Hutchison  
4604 S.E. 33rd Street

Wesley Hinkston  
3920 Thomas Drive

Mukesh and Bhavana Patel  
4848 Newport Drive

Rhonda and Terry Thomas  
328 Howard Drive

**Businesses**

Vision Source  
4650 S.E. 15th Street

Ford Funeral Home  
305 S. Sooner Road

B. Monthly Update from the Chief of Police

Discussion, consideration, possible action to approve receiving a monthly update from the Chief of Police. Requested by Mayor Floyd Eason

5. PLANNING AND ZONING

A. Special Use Permit - PC/UR 619-21  
(1351 S. Sunnyside Road - Verizon Wireless)

A. Public Hearing

Discussion, consideration, possible action to approve/deny holding a public hearing on the above-referenced application for a special use permit. Requested by Director of Community Development Monica Cardin

B. Council Action

Discussion, consideration, possible action to approve or approve with modification or not approve the above-referenced application for a Special Use Permit to permit the use of Communication Services: Towers at 1351 S. Sunnyside Road for the purpose of additional equipment to the existing communication services tower. Requested by Director of Community Development Monica Cardin

B. Special Use Permit - PC/UR 620-21  
(1351 S. Sunnyside Road - Dish Wireless)

A. Public Hearing

Discussion, consideration, possible action to approve/deny holding a public hearing on the above-referenced application for a special use permit. Requested by Director of Community Development Monica Cardin

B. Council Action

Discussion, consideration, possible action to approve or approve with modifications or not approve the above-referenced application for a Special Use Permit to permit the use

of Communication Services: Towers at 1351 S. Sunnyside Road for the purpose of adding additional equipment to the existing communication services tower. Requested by Director of Community Development Monica Cardin

C. Special Use Permit - PC/UR 621-21

(239 S. Mansfield Avenue - At Home Tax Business)

A. Public Hearing

Discussion, consideration, possible action to approve/deny holding a public hearing on the above-referenced application for a special use permit. Requested by Director of Community Development Monica Cardin

B. Council Action

Discussion, consideration, possible action to approve or approved with modifications or not approve the above-referenced application for a Special Use Permit to permit the use of Home Occupation at 2309 S. Mansfield Avenue for the purpose of operating a tax preparation service in the home, a use permitted on review in the Single Family Detached Residential (R-1-D) zoning district. Requested by Director of Community Development Monica Cardin

6. GENERAL ACTION ITEMS

A. City-Wide Garage Sale

Discussion, consideration, possible action to approve/deny holding a city-wide garage sale city-wide garage sale September 17, 18, and 19, 2021 and to waive garage sale permit fees for said weekend; declare/deny a public purpose. Requested by Director of Community Development Director Monica Cardin

7. COUNCIL INPUT

8. ADJOURNMENT

**EXHIBIT A**

**GENERAL FUND (01)**

| Acct.<br>Expense |                          | Current<br>Budget | Budget<br>Increase | Amended<br>Budget | Notes/Reason for Change   |
|------------------|--------------------------|-------------------|--------------------|-------------------|---------------------------|
| 01-502-108       | Regular Salaries         | 313,990           | 14,111             | 328,101           | Needed for End of FY20-21 |
| 01-502-115       | Insurance                | 29,399            | 89                 | 29,488            | Needed for End of FY20-21 |
| 01-503-108       | Regular Salaries         | 140,427           | 7,904              | 148,331           | Needed for End of FY20-21 |
| 01-503-113       | FICA                     | 10,604            | 429                | 11,033            | Needed for End of FY20-21 |
| 01-503-114       | Retirement               | 18,718            | 1,129              | 19,847            | Needed for End of FY20-21 |
| 01-503-115       | Insurance                | 50,374            | 4,343              | 54,717            | Needed for End of FY20-21 |
| 01-503-350       | Municipal Court Refunds  | 65,357            | 1,790              | 67,147            | Needed for End of FY20-21 |
| 01-504-108       | Regular Salaries         | 239,712           | 12,749             | 252,461           | Needed for End of FY20-21 |
| 01-504-113       | FICA                     | 18,417            | 731                | 19,148            | Needed for End of FY20-21 |
| 01-504-115       | Insurance                | 34,608            | 2,895              | 37,503            | Needed for End of FY20-21 |
| 01-505-105       | Regular Salaries         | 258,944           | 5,382              | 264,326           | Needed for End of FY20-21 |
| 01-505-109       | Overtime                 | 379               | 173                | 552               | Needed for End of FY20-21 |
| 01-505-115       | Insurance                | 26,309            | 2,172              | 28,481            | Needed for End of FY20-21 |
| 01-505-376       | Professional Services    | 83,263            | 33                 | 83,296            | Needed for End of FY20-21 |
| 01-508-108       | Regular Salaries         | 307,507           | 16,091             | 323,598           | Needed for End of FY20-21 |
| 01-508-113       | FICA                     | 22,836            | 879                | 23,715            | Needed for End of FY20-21 |
| 01-508-114       | Retirement               | 54,487            | 2,121              | 56,608            | Needed for End of FY20-21 |
| 01-508-115       | Insurance                | 44,844            | 3,619              | 48,463            | Needed for End of FY20-21 |
| 01-510-115       | Insurance                | 68,864            | 5,790              | 74,654            | Needed for End of FY20-21 |
| 01-510-201       | Misc Material & Supply   | 6,777             | 479                | 7,256             | Needed for End of FY20-21 |
| 01-510-210       | Office Supplies          | 500               | 547                | 1,047             | Needed for End of FY20-21 |
| 01-510-214       | Books/Subscriptions      | 7,555             | 36                 | 7,591             | Needed for End of FY20-21 |
| 01-510-257       | Equipment Repair/Replace | 2,838             | 14                 | 2,852             | Needed for End of FY20-21 |
| 01-510-311       | Memberships              | 3,448             | 70                 | 3,518             | Needed for End of FY20-21 |
| 01-511-108       | Regular Salaries         | 104,100           | 6,260              | 110,360           | Needed for End of FY20-21 |
| 01-511-109       | Overtime                 | 7,044             | 349                | 7,393             | Needed for End of FY20-21 |
| 01-511-113       | FICA                     | 8,503             | 319                | 8,822             | Needed for End of FY20-21 |
| 01-511-115       | Insurance                | 34,260            | 2,066              | 36,326            | Needed for End of FY20-21 |
| 01-511-257       | Equipment Repair/Replace | 2,721             | 49                 | 2,770             | Needed for End of FY20-21 |
| 01-512-110       | Part Time Labor          | 21,000            | 4,858              | 25,858            | Needed for End of FY20-21 |
| 01-512-212       | Chemicals                | 8,600             | 4                  | 8,604             | Needed for End of FY20-21 |
| 01-512-228       | Printing                 | -                 | 292                | 292               | Needed for End of FY20-21 |
| 01-512-314       | Taxes & Fees             | 2,100             | 1,452              | 3,552             | Needed for End of FY20-21 |
| 01-514-108       | Regular Salaries         | 207,591           | 8,215              | 215,806           | Needed for End of FY20-21 |
| 01-514-114       | Retirement               | 32,893            | 1,612              | 34,505            | Needed for End of FY20-21 |
| 01-515-113       | FICA                     | 3,574             | 62                 | 3,636             | Needed for End of FY20-21 |
| 01-515-257       | Equipment Repair/Replace | 10,897            | 174                | 11,071            | Needed for End of FY20-21 |
| 01-516-109       | Overtime                 | 82,717            | 4,515              | 87,232            | Needed for End of FY20-21 |
| 01-516-114       | Retirement               | 6,438             | 320                | 6,758             | Needed for End of FY20-21 |

CITY OF DEL CITY  
 FY 2020-21 BUDGET

**EXHIBIT A**

|            |                           |           |           |           |                               |
|------------|---------------------------|-----------|-----------|-----------|-------------------------------|
| 01-516-115 | Insurance                 | 282,159   | 1,939     | 284,098   | Needed for End of FY20-21     |
| 01-516-238 | EMT/CPR Supplies          | 4,023     | 1,445     | 5,468     | Needed for End of FY20-21     |
| 01-516-305 | Training/Travel           | 11,810    | 1,984     | 13,794    | Needed for End of FY20-21     |
| 01-516-307 | Utilities                 | 4,704     | 25        | 4,729     | Needed for End of FY20-21     |
| 01-516-363 | IT Services               | 9,000     | 3         | 9,003     | Needed for End of FY20-21     |
| 01-517-108 | Regular Salaries/Non-Comm | 472,012   | 24,398    | 496,410   | Needed for End of FY20-21     |
| 01-517-114 | Retirement-Non Comm       | 77,674    | 2,770     | 80,444    | Needed for End of FY20-21     |
| 01-517-115 | Insurance                 | 372,244   | 31,123    | 403,367   | Needed for End of FY20-21     |
| 01-517-119 | Overtime/Comm Officer     | 47,779    | 1,380     | 49,159    | Needed for End of FY20-21     |
| 01-517-257 | Equipment Repair/Replace  | 6,741     | 10        | 6,751     | Needed for End of FY20-21     |
| 01-517-376 | Professional Services     | 59,275    | 2,950     | 62,225    | Needed for End of FY20-21     |
| 01-518-108 | Regular Salaries          | 6,000     | 17        | 6,017     | Needed for End of FY20-21     |
| 01-518-113 | FICA                      | 460       | 17        | 477       | Needed for End of FY20-21     |
| 01-518-201 | Misc Material & Supply    | 6,077     | 2,454     | 8,531     | Needed for End of FY20-21     |
| 01-518-205 | Postage                   | 6,750     | 792       | 7,542     | Needed for End of FY20-21     |
| 01-518-208 | Building Maintenance      | 25,289    | 297       | 25,586    | Needed for End of FY20-21     |
| 01-518-210 | Office Supplies           | 5,882     | 256       | 6,138     | Needed for End of FY20-21     |
| 01-518-363 | Contract for IT Services  | 34,200    | 1,278     | 35,478    | Needed for End of FY20-21     |
| 01-518-375 | Bank Charges              | 11,500    | 12,137    | 23,637    | Needed for End of FY20-21     |
| 01-518-376 | Professional Services     | 83,800    | 4,522     | 88,322    | Needed for End of FY20-21     |
| 01-518-391 | Retired Emp Insurance     | 517,802   | 40,532    | 558,334   | Needed for End of FY20-21     |
| 01-510-108 | Regular Salaries          | 391,863   | (13,358)  | 378,505   | Not needed for End of FY20-21 |
| 01-510-114 | Retirement                | 70,998    | (22,250)  | 48,748    | Not needed for End of FY20-21 |
| 01-511-110 | Pool/Part Time Labor      | 4,500     | (4,500)   | -         | Not needed for End of FY20-21 |
| 01-514-109 | Overtime                  | 4,000     | (3,140)   | 860       | Not needed for End of FY20-21 |
| 01-514-257 | Equipment Repair/Replace  | 6,000     | (5,329)   | 671       | Not needed for End of FY20-21 |
| 01-515-111 | Seasonal Labor            | 28,000    | (3,964)   | 24,036    | Not needed for End of FY20-21 |
| 01-516-108 | Regular Salaries          | 1,515,200 | (17,779)  | 1,497,421 | Not needed for End of FY20-21 |
| 01-516-113 | FICA                      | 30,000    | (4,180)   | 25,820    | Not needed for End of FY20-21 |
| 01-517-101 | Reg Salaries/Comm Officer | 1,751,312 | (169,952) | 1,581,360 | Not needed for End of FY20-21 |
|            |                           |           | -         |           |                               |

CITY OF DEL CITY  
 FY 2021-22 BUDGET  
 August 2, 2021

**EXHIBIT B**

**GENERAL FUND (01)**

| Acct.   |                         | Current | Budget   | Amended | Notes/Reason for Change         |
|---------|-------------------------|---------|----------|---------|---------------------------------|
| Revenue |                         | Budget  | Increase | Budget  |                                 |
| 01-4323 | CARES ACT Reimbursement | 363,970 | 3,563    | 367,533 | Reencumbered PO's from FY 20-21 |
| 01-4605 | Miscellaneous           | 100,000 | 20,000   | 120,000 | Reencumbered PO's from FY 20-21 |
|         |                         |         | 23,563   |         |                                 |

| Acct.      |                       | Current | Budget   | Amended | Notes/Reason for Change         |
|------------|-----------------------|---------|----------|---------|---------------------------------|
| Expense    |                       | Budget  | Increase | Budget  |                                 |
| 01-516-380 | Emergency Management  | 25,167  | 25,000   | 50,167  | Ambulance Subsidy               |
| 01-549-801 | Fund Balance          | 388,963 | (25,000) | 363,963 | Emergency Management            |
| 01-518-373 | CARES ACT Expense     | -       | 3,563    | 3,563   | Reencumbered PO's from FY 20-21 |
| 01-519-376 | Professional Services | 20,000  | 20,000   | 40,000  | Reencumbered PO's from FY 20-21 |
|            |                       |         | 23,563   |         |                                 |

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**Neighborhood Enhance Fund (35)**

| Acct.      |                             | Current   | Budget   | Amended   | Notes/Reason for Change                |
|------------|-----------------------------|-----------|----------|-----------|--|
| Expense    |                             | Budget    | Increase | Budget    |  |
| 35-510-376 | Professional Services       | 30,000    | 6,000    | 36,000    | SHINE Program                          |
| 35-510-801 | Unappropriated Fund Balance | 3,747,617 | (6,000)  | 3,741,617 | Needed for contract with SHINE Program |
|            |                             |           | -        |           |  |



# THE CITY OF DEL CITY

DEL CITY MUNICIPAL  
SERVICES AUTHORITY

Public Notice of Meeting

Regular Meeting  
August 2, 2021 - 6:00 PM  
3701 SE 15th Street – City Hall  
Del City, Oklahoma

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The DCMSA Trust encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations. The DCMSA may waive the 48-hour rule if signing is not the necessary accommodation.

Posted for public view at **5:00 p.m.** on **July 30, 2021.**

Signed: *s/Melissa Jones, City Clerk*

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City Clerk/Deputy City Clerk



# AGENDA

1. CALL TO ORDER
2. OPENING ITEMS
  - A. ROLL CALL
  - B. PUBLIC AND TRUST INPUT
3. CONSENT DOCKET: DISCUSSION, CONSIDERATION, POSSIBLE ACTION TO APPROVE THE FOLLOWING ITEMS BY UNANIMOUS CONSENT, WITH ONE MOTION: (THIS ITEM IS PLACED ON THE AGENDA SO THE TRUST, BY UNANIMOUS CONSENT, MAY DESIGNATE THOSE ROUTINE AGENDA ITEMS THEY WISH TO APPROVE OR ACKNOWLEDGE BY ONE MOTION. IF ANY PROPOSED ITEM DOES NOT MEET WITH APPROVAL OF ALL TRUST MEMBERS, THE ITEM WILL BE HEARD IN REGULAR ORDER.)
  - A. Budget Amendment

Approve budget amendment for FY 2020-2021, as shown in Exhibit A to the DCMSA agenda. Requested by City Clerk Melissa Jones
  - B. Minutes

Approve minutes of regular meeting of the DCMSA of July 19, 2021. Requested by City Clerk Melissa Jones
4. ACTION ITEM(S)
  - A. Replacement of Filter Media at the Water Treatment Plant

Discussion, consideration, possible action to approve/deny the purchase of carbon filter media from Cabot Norit Americas, Inc. for an amount not to exceed \$125,631. The material is to replace a portion of the filter media at the Del City Water Plant. The replacement of the filter media is to reduce taste and odor problems during the water treatment process.  
Requested by Public Works Director Mike Hatfield
5. TRUST INPUT
6. ADJOURNMENT

DEL CITY MUNICIPAL SERVICES AUTHORITY  
 FY 2020-21 BUDGET  
 August 2, 2021

**EXHIBIT A**

**ENTERPRISE FUND DCMSA (20)**

| Expense<br>Acct. |                  | Current<br>Budget | Budget<br>Increase | Amended<br>Budget | Notes/Reason for Change       |
|------------------|------------------|-------------------|--------------------|-------------------|-------------------------------|
| 20-536-108       | Regular Salaries | 295,290           | 25,354             | 320,644           | Needed for End of FY20-21     |
| 20-537-108       | Regular Salaries | 174,910           | (17,850)           | 157,060           | Not needed for End of FY20-21 |
| 20-534-108       | Regular Salaries | 236,125           | (7,504)            | 228,621           | Not needed for End of FY20-21 |

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