



THE CITY OF DEL CITY

CITY COUNCIL

Public Notice of Meeting

Regular Meeting
June 21, 2021 - 6:00 PM
3701 SE 15th Street – City Hall
Del City, Oklahoma

Mayor

Floyd A. Eason
(405) 670-7350

feason@cityofdelcity.org

Ward 1

Michael Dean
(405) 639-9343

mdean@cityofdelcity.org

Ward 2

Pam Finch
(405) 850-5704

pfinch@cityofdelcity.org

Ward 3

J.D. Hock
(405) 996-8054

jhock@cityofdelcity.org

Ward 4

Kyle Gandy
(405) 428-3232

kgandy@cityofdelcity.org

Acting City Manager

Mike Cantrell
(405) 671-2800 or (405) 670-7300

mcantrell@cityofdelcity.org

The City of Del City encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations. Del City may waive the 48-hour rule if signing is not the necessary accommodation.

Posted for public view at **5:00 p.m.** on **June 18, 2021.**

Signed:

s/Melissa Jones

City Clerk/Deputy City Clerk

AGENDA

1. CALL TO ORDER

2. OPENING ITEMS

A. ROLL CALL

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

D. PUBLIC AND COUNCIL INPUT

(A maximum of thirty (30) minutes has been set aside for those wishing to discuss non-agenda items. Citizens may speak for a maximum of five (5) minutes during this time. Personal character assassination and attacks on City personnel will not be heard or tolerated.)

I. Public

II. Council

E. CITY MANAGER'S REPORT

F. CITY CLERK'S REPORT

3. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Council, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with approval of all Council members, the item will be heard in regular order.)

A. Minutes

Approve minutes of the regular meeting of the Council of June 7, 2021. Requested by City Clerk Melissa Jones

B. Budget Amendment

Approve budget amendment for FY 2020-2021, as shown in Exhibit A to the Council agenda. Requested by City Clerk Melissa Jones.

C. Blanket Purchase Order - McAfee & Taft

Approve using McAfee & Taft for labor relations, consulting and representation as required in matters relating to labor relations with FOP and/or IAFF; authorize/deny initiation of blanket purchase order and issuance of warrants from account 01-505-376 Professional Services, not to exceed \$20,000, upon receipt and validation of invoices. Requested by HR Compensation/Benefit Supervisor Jan Butler

D. Blanket Purchase Order - AmeriWorks

Approve using AmeriWorks Occupational Health Center for pre-employment physical/drug screens and fit-for-duty physicals; authorize/deny initiation of blanket purchase order and issuance of warrants from account 01-505-316 Medical Services, not to exceed \$15,000, upon receipt and validation of invoices. Requested by HR Compensation/Benefit Supervisor Jan Butler

E. Blanket Purchase Order - Code Enforcement Abatements

Approve a blanket purchase order for Rios Junk Removing and Hauling LLC in the amount of \$10,000 for Code Enforcement abatements for FY 2021-2022 from Account 35-510-363. Requested by Director of Community Development Monica Cardin

F. Blanket Purchase Order - Code Enforcement Abatements

Approve a blanket purchase order for Steven K. Wesnidge (Steve's Mowing Service) in the amount of \$10,000 for Code Enforcement abatements for FY 2021-2022 from Account No. 35-510-363. Requested by Director of Community Development Monica Cardin

G. Blanket Purchase Order for Fleet Maintenance Division for FY 2022

Approve blanket purchase order under account 01-518-218 for:

01-0033	A&H Auto, Inc	500.00
01-0316	Advance Auto Parts	1,000.00
01-0750	AutoZone	1,000.00
01-0295	Central Power Equip	500.00
01-0213	Cummins SO. Plains	500.00
01-0050	FleetPride	1,000.00
01-2285	Goodyear	500.00
01-0190	Howard Parts	1,000.00
01-0081	Hudiburg	500.00
01-0578	Midwest Hose	500.00
01-0634	NAPA Auto Parts	1,000.00
01-3056	O'Connors Lawn	500.00
01-0118	OCT Equipment	500.00
01-0354	O'Reilly Auto Parts	1,000.00
01-1079	P&K Equipment	1,000.00
01-0443	Perfection	500.00
01-1765	Pro Power	750.00
01-2992	Southern Tire Mart	750.00
01-1015	XL Parts	500.00
	TOTAL	\$13,500.00

Requested by Public Works Director Mike Hatfield

4. PRESENTATIONS

A. Monthly Update from the Fire Chief

Discussion, consideration, possible action to approve receiving a monthly report from the Fire Chief. Requested by Mayor Floyd Eason

5. NOMINATIONS-APPOINTMENTS

A. Beautification Committee

Discussion, consideration, possible action to approve reappointment of Mayor's nominations, Helen Watson and Stacie Freitas, to Beautification Committee positions, said terms not to exceed October 1, 2023; or declare/deny said positions vacant; also, approve appointment of Mayor's nominations, Kristi Tasker and Cynthia Harwell, to Beautification Committee positions, said terms not to exceed June 21, 2024. Requested by Mayor Floyd Eason

B. Planning Commission

Discussion, consideration, possible action to approve reappointment of Mayor's nomination for Ward 2 (John Cunningham) Planning Commission position, said term not to exceed September 1, 2023; or to declare/deny said position vacant. Requested by

Mayor Floyd Eason

6. GENERAL ACTION ITEMS

A. Annual Fire Department Equipment Agreement

Discussion, consideration, possible action to approve/deny the annual Fire Equipment Agreement between the Oklahoma County Board of County Commissioners and the City of Del City; authorize Mayor to endorse same. This includes equipment assigned to the Del City Fire Department including radio communications equipment, rescue boat/trailer/motor and UV disinfectant lights. Requested by Fire Chief Brandon Pursell

B. Extension of Temporary Ambulance Contract

Discussion, consideration, possible action to approve/deny extension of the temporary ambulance contract with Pafford EMS (PEMS) on a month-to-month basis up to 90 days for an amount of \$15,000 per month to allow for a permanent solution; authorize Mayor to endorse same. Requested by Fire Chief Brandon Pursell

C. Discussion Only - Ambulance Request for Proposal

Discussion, consideration, possible action to approve/deny holding a discussion concerning the Request for Proposal for a permanent solution for an ambulance provider for the City of Del City. Requested by Fire Chief Brandon Pursell

D. City Hall Janitorial Services Contract

Discussion, consideration, possible action to approve/deny a contract for janitorial services at City Hall with Madco Inc. dba City Wide Facility Solutions, the lowest responsible bidder, for FY 2021-2022 for a fee of \$970 per month; authorize Mayor to endorse contract. Requested by City Clerk Melissa Jones

E. Agreement with Mid-Del Youth and Family Center

Discussion, consideration, possible action to approve/deny renewal of agreement with Mid-Del Youth and Family Center, Inc., for FY 2021-2022 for services relating to youth counseling, emergency youth shelter, etc. to City residents in the amount of \$36,000 per year; authorize Mayor to endorse same. Requested by Acting City Manager Mike Cantrell

F. Contract for Services with SHINE

Discussion, consideration, possible action to approve/deny Contract for Services with SHINE (Start Helping Impacted Neighborhoods Everywhere) in the amount of \$36,000 for FY 2021-2022, to perform beautification services including, but not limited to, loose litter removal, graffiti removal, brush removal, and other activities in order to improve the quality of life and respectful presentation of City grounds; authorize Mayor to endorse same. Requested by Acting City Manager Mike Cantrell

G. PILOT Payment from Del City Housing Authority

Discussion, consideration, possible action to accept PILOT payment from Del City Housing Authority in the amount of \$16,210. This payment is in lieu of property taxes for the year 2021. One half of this payment will be sent to the Mid-Del Independent School District. Requested by City Clerk Melissa Jones

H. PILOT Payment to Mid-Del Schools

Discussion, consideration, possible action to approve/deny PILOT payment from City of Del City to Mid-Del Independent School District in the amount of \$8,105. This payment is one half of the payment in lieu of property taxes from Del City Housing Authority for the year 2021. Requested by City Clerk Melissa Jones

I. Pivot, Inc. Community Intervention Center (CIC) Annual Contract

Discussion, consideration, possible action to approve/deny renewal of the Professional Services Agreement between Pivot, Inc. and the City of Del City, for services as a Community Intervention Center (CIC) for an amount not to exceed \$17,250; authorize Mayor to endorse same. This contract will be effective from July 1, 2021, until June 30, 2022. Requested by Chief of Police Steven A. Robinson

J. LaborMAX Staffing - Temporary Seasonal Employees

Discussion, consideration, possible action to approve/deny a contract with LaborMAX Staffing to provide temporary seasonal employees for FY 2021-2022; authorize Mayor to endorse same; and direct staff accordingly. Public Works will utilize the seasonal employees for general labor in the Parks Department for an amount not to exceed \$20,000. Requested by Public Works Director Mike Hatfield

7. COUNCIL INPUT

8. ADJOURNMENT



THE CITY OF DEL CITY

DEL CITY MUNICIPAL
SERVICES AUTHORITY

Public Notice of Meeting

Regular Meeting
June 21, 2021 - 6:00 PM
3701 SE 15th Street – City Hall
Del City, Oklahoma

The DCMSA Trust encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations. The DCMSA may waive the 48-hour rule if signing is not the necessary accommodation.

Posted for public view at **5:00 p.m.** on **June 18, 2021.**

Signed:

s/Melissa Jones

City Clerk/Deputy City Clerk

AGENDA

1. CALL TO ORDER

2. OPENING ITEMS

A. ROLL CALL

B. PUBLIC AND TRUST INPUT

3. CONSENT DOCKET

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Trust, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with approval of all Trustees, the item will be heard in regular order.)

A. Minutes

Approve minutes of the regular meeting of the DCMSA of June 7, 2021. Requested by Melissa Jones

B. Budget Amendment

Approve budget amendment for FY 2020-2021, as shown in Exhibit A to the DCMSA agenda. Requested by City Clerk Melissa Jones

C. Blanket Purchase Order for Fleet Maintenance Division for FY 2022

Approve blanket purchase order under account 20-530-218 to:

01-0561	ATC Freightliner	500.00
01-0213	Cummins So. Plains	500.00
01-0050	FleetPride	1,000.00
01-0005	Hoidale	500.00
01-0578	Midwest Hose	1,500.00
01-0634	NAPA Auto Parts	1,000.00
01-0354	O'Reilly Auto Parts	1,000.00
01-0443	Perfection	500.00
01-0907a	Rush Truck	1,500.00
01-0288	United Engine	1,000.00
	TOTAL	\$ 9,000.00

Requested by Public Works Director Mike Hatfield

D. Blanket Purchase Order for Fleet Maintenance Division for FY 2022

Approve blanket purchase order under account 20-534-218 to:

01-0033	A&H Auto	500.00
01-0316	Advance	1,000.00
01-0750	AutoZone	1,000.00
01-0050	FleetPride	1,000.00
01-0190	Howard Parts	750.00
01-0281	J&E Supply & Fasteners	500.00
01-1224	J&R Equipment	500.00
01-0578	Midwest Hose	500.00
01-0634	NAPA Auto Parts	1,000.00
01-0118	OCT Equipment	500.00
01-3056	O'Connors Lawn	500.00

01-0354	O'Reilly Auto Parts	1,000.00
01-1079	P&K Equipment	500.00
01-1765	Pro Power	500.00
01-1225	Tiffco Industries	750.00
	TOTAL	\$ 10,500.00

Requested by Public Works Director Mike Hatfield

4. ACTION ITEMS

A. Sanitation Truck No. 811 Repair Cost

Discussion, consideration, possible action to approve/deny repair costs due to an accident involving a commercial sanitation truck. The repairs are for an amount not to exceed \$24,500.00. The cost minus the insurance deductible will be reimbursed to the City through the City's insurance provider. Requested by Public Works Director Mike Hatfield

B. Request for Proposal (RFP) No. 2207 – Public Works Uniforms

Discussion, consideration, possible action to award/deny RFP No. 2207 – Public Works uniforms, to Unifirst Corporation, the lowest responsible bidder, to provide uniforms and weekly cleaning to Public Works; authorize Trust Chairman to endorse contract. Requested by Public Works Director Mike Hatfield

5. TRUST INPUT

6. ADJOURNMENT



THE CITY OF DEL CITY

OKLAHOMA MUNICIPAL
RETIREMENT FUND
COMMITTEE

Public Notice of Meeting

Regular Meeting
June 21, 2021 - 6:00 PM
Del City, Oklahoma

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Posted for public view at **5:00 p.m.** on **June 18, 2021.**

Signed:

s/Melissa Jones

City Clerk/Deputy City Clerk

AGENDA

1. CALL TO ORDER
2. OPENING ITEMS
 - A. ROLL CALL
 - B. PUBLIC AND COMMITTEE INPUT
3. MINUTES
 - A. Minutes

Discussion, consideration, possible action to approve minutes of the regular meeting of the OMRF Committee of March 15, 2021. Request by City Clerk Melissa Jones
4. RETIREMENT APPLICATION
 - A. Retirement Death Benefit Application - Lump Sum Payment

Discussion, consideration, possible action to approve/deny that Virgie Oliver, surviving spouse of Norman "Bucky" Oliver, receive a one-time lump sum payment in the amount of \$32,368.75 from the Oklahoma Municipal Retirement Fund, per request from Mrs. Oliver and Oklahoma Municipal Retirement Fund. This payment will be in lieu of a monthly retirement check for the 73 months remaining of the Ten-Year Certain death benefit of former employee Michael Oliver. Requested by HR Compensation/Benefit Supervisor Jan Butler
5. COMMITTEE INPUT
6. ADJOURNMENT